

Santa Barbara City College
College Planning Council
Tuesday, April 3, 2012
3:00 p.m. – 4:30 p.m.
A218C
Minutes

PRESENT

J. Friedlander, (Chair), Acting
Superintendent/President
I. Alarcón, Past-Pres., Academic Senate;
O. Arellano, VP, Continuing Education;
L. Auchincloss, Pres., CSEA;
P. Bishop, VP Information Technology;
R. Else, Sr. Dir. Inst. Assessment, Research &
Planning
S. Ehrlich, VP HR &LA
J. Englert, ASB President;
K. Monda, Academic Senate Representative,
Chair Planning and Resources Committee;
K. Neufeld, VP, Academic Senate Rep;

D. Nevins, Academic Senate President
K. O'Connor, Academic Senate
Representative;
M. Spaventa, Executive VP Ed Programs;
C. Salazar, Classified Staff Representative
J. Sullivan, VP Business Services

GUESTS:

C. Alsheimer, Instructors' Assoc. (IA);
P. Butler, P&R, Academic Senate;
J. McPheter, Classified Consultation Group;
A. Scharper, Dean, Ed Programs;
L. Stark, Pres. Instructors' Association;
L. Vasquez, ITC, Committee

1.0 Call to Order

1.1 Dr. Friedlander called the meeting to order and asked for the approval of the March 20 CPC Meeting minutes.

M/S/C (Nevins/Monda] to approve the minutes as amended of the March 20 CPC meeting. All in favor.

2.0 Announcements - Dr. Friedlander made the following announcements:

2.1 The Accrediting Commission for Community and Junior Colleges (ACCJC) has notified the college that it has been placed on warning status for a year and during that time its accreditation stays in place. Dr. Friedlander stated that the letter from ACCJC will be posted on the SBCC website. The college has until next March to prepare a self-study on steps that it has taken to be in compliance with each of the policies and recommendations identified in the action taken by ACCJC. Following the receipt of our self-study report, ACCJC will conduct a site visit to verify the college's report. Of the three recommendations that need to be addressed, one has been completed and the other two can and will be addressed in the near future. I am confident that we will be able to accomplish all three recommendations within the year.

2.2 In December we will have two new Board Members as a result of the new boundaries for electing board members and possibly a third new board member depending on whether the incumbent is re-elected. The redistricting consultant has filed all the papers with the county for the new district election offices. He will send us the verifications and maps when the process is complete.

2.3 The names of the four finalists for the Superintendent/President's position have been sent to the media and is now on our web page. VP, HRLA Ehrlich gave the names of the four applicants:

Dr. Lori Gaskin, President, West Valley College, Saratoga, California

Dr. Willard Lewallen, President, West Hills College, Coalinga, California

Eloy Oakley, Superintendent/President, Long Beach Community College
District, Long Beach, California

David Viar, J.D., President, American River College, Sacramento, California

The SBCC Board of Trustees will conduct interviews on April 13 and 18 and will sponsor public forums at the college for candidates on April 13 and 19.

3.0 Information Items

3.1 Budget Updates – Dr. Friedlander reported on the latest budget updates from Scott Lay, President and Chief Executive Officer, The California Community College League and the latest information from the College's Budget Advisory Group.

a. State Budget Update

In the letter sent from Scott Lay, it was reported that there would be "...another unfair cut that threatens student access, success and faculty and staff jobs. We are deeply concerned about a proposal by the governor to grab \$147 million in general fund dollars from community colleges in the remainder of the current year. The proposal assumes that community colleges will receive an offsetting amount from the wind-down of redevelopment agencies." There was further discussion regarding what this means for SBCC.

b. Budget Advisory Group Update

1. Dr. Friedlander reported that the Executive Committee identified about \$2.2M of the \$2.4M that they needed to cut initially. They still need to cut another \$4.1M and are looking at various budget reduction and budget saving strategies. He gave examples of some of the ideas for budget saving strategies that could offset positions that may otherwise be eliminated. These ideas have not as yet been agreed upon and the actual savings for several proposals are still being researched. There was further discussion.
2. Dr. Friedlander would like CPC to look at what criteria the college will use in evaluating the proposed budget reductions and to think about what programs and services must be preserved so we can discuss this process at the next CPC Meeting. Dr. Friedlander's goal is to have in addition to the \$2.1M to \$2.2M cut already, plus an additional budget reduction of \$4.1M by the end of May if not sooner.

There was further discussion regarding a contingency plan for reductions in case the tax measure does not pass. However, the most recent public opinion poll shows that there is a high degree of support for the tax measure and to put the institution through a disruptive period of identifying another \$3.9M of cuts may not be necessary when there seems like there is a high probability of the tax measure be approved by the voters. Moreover, a number of Democrats and Republicans in the state Legislature have expressed their lack of support in making additional reductions in the funds allocated to support education.

3.2 April 13 and 14 are the openings for the subscribers and donors to see the renovated Garvin Theater.

- 3.3 Grant to conduct launch of longitudinal progression in Education Model. Dr. Friedlander reported that SBCC received \$20,000 to support the Progression in Education Model that prepares students from 9th grade to be college and career ready. Dean Hollems, Coordinator Dual Enrollment, and Lauren Wintermeyer are writing a several million dollar federal grant to pay for this five year project.
- 3.4 SB News Press Editorial on the “New Currency”: Outcomes of meetings with members of the business community, re: the knowledge, skills, and experiences they need to fill future and existing positions in their companies. Dr. Friedlander stated that he included this article on the agenda because many people do not read the SB News-Press and he wanted to include the outcomes of the meetings as well as this statement of his values. When one looks at a budget it is about values and difficult choices. In the article he is basically saying that the positive consequences of us investing in our students are that, “to the degree we can produce a highly skilled workforce, our community and state can attract and keep businesses thriving. The jobs generated would promote employment opportunities and enable people to become taxpayers as opposed to tax receivers. This in turn would generate revenue for education, health and human services, and other important public needs.”

4.0 Action Items

5.0 Discussion Items

- 5.1 Continue review of the Institutional Effectiveness Report for 2010-11
- a. Sr. Dir. Inst. Assessment, Research & Planning Else led the final review and discussion of the research and data included in the SBCC Institutional Effectiveness Report. There were recommendations to include new graphs in the report and make some minor changes.
 - b. The members thanked Robert Else and his staff for the hard work put into this report.
 - c. Dr. Friedlander asked for the approval of the Institutional Effectiveness Report as amended.

**M/S/C (Nevins/Salazar] to approve the Institutional Effectiveness Report as amended.
All in favor.**

6.0 Adjournment

- 6.1 Dr. Friedlander asked for a motion to adjourn the meeting.

M/S/C (Nevins/Alarcon] to adjourn the meeting. All in favor.

- 6.1 The next CPC meeting will be **TUESDAY, APRIL 17**, Room A218C, 3:00 p.m. 4:30 p.m.

Potential Projects for Facilities Master Plan

The determination needs to be made concerning the expenditures for the remaining projects in the Measure V bond fund. \$14.1 million is estimated for the completion of the Humanities building (started with the first take-down) and is included in the requirements for funding with the other projects that have been proposed. The Campus Center is the unknown that will require the postponement of some projects. The analysis below has all of the projects that were postponed or still remaining before the second takedown of the bond. In addition are potential buildings that will be included in the Facilities Master Plan.

The development of the facilities master plan will examine the method of funding for the projects. It is doubtful the state will fund any projects through a capital projects bill in the next few years. The number of projects being ranked by the state is growing rapidly each year making the likelihood of getting even highly ranked projects funded, without extensive support in funding from the District, highly unlikely for the foreseeable future. However all of the projects will be included in the five year plan.

Fund 42000 -- Bond Construction Fund

Capital Construction - Project	Estimates	Description
Wake Center Modernization or Replacement	\$ 39,000,000	The facilities master plan will include the requirements to bring the Wake Center up to current code. An evaluation will take place to determine if the replacement of the buildings would be least costly. Also, it will be determined if putting a new structure and a parking structure on this site would enable the District to house growth on the campus.
Schott Center Modernization or Replacement	\$ 7,084,680	The Schott Center is a highly ranked project for state funding. The project will be included in the five year plan. This is a very small facility with very limited parking. There is no potential for growth.
Administration Modernization	\$ 9,935,296	The Admin building is a highly ranked project for state funding. The project will be included in the five year plan.
Campus Center Modernization or Replacement	\$ 28,000,000	The analysis for the Campus Center was Renovation \$13,971,026; with GDR \$16,785,026. For replacement \$17,023,375; with GDR \$20,308,375. This is construction only. Soft costs of 40% would be approximately \$8 million. The decision is to replace the building.
60,000 sqft. East Campus Office and Classroom Building	\$ 30,000,000	This building will go into the footprint of the SOMA building. The purpose of this is to replace the temporary buildings in the East Campus.
30,000 sqft. West Campus Office and Classroom Building	\$ 15,000,000	This building will be used to replace the temporary buildings on the West Campus. It will be placed where the temporary buildings are next to the Garvin and Facilities buildings.
Energy Efficiency (solar) Projects		Continue to pursue energy efficiency projects including alternative sources of energy.
Physical Science - East Wing Modernization		Included in Five Year Construction Plan
Physical Science 101 Modernization		Included in Five Year Construction Plan
\$ 129,019,976		

The estimates for the deferred maintenance projects will be for example purposes only. If it is determined that the District will pursue a bond the balance of the amount sought in the bond will determine how many of the projects will be completed.

EXAMPLES OF DEFERRED MAINTENANCE PROJECTS, NEW OR POSTPONED

6611 -- Install Electronic Locks		Measure V - Postponed
6531 -- Air Handler Student Services		Measure V - Postponed
6678 -- Schott Ctr parking lot crack/seal		Measure V - Postponed
6687 -- Wake Cosmetology Conversion		Measure V - Postponed
6696 -- Physical science Repair Columns		Measure V - Postponed
6613 -- Schott Center Modernization		Measure V - Postponed
6656 -- PE - replace bleachers in gym		Measure V - Postponed
6657 -- Replace floor in Sports Pavilion		Measure V - Postponed
6658 -- PE - Upgrade all restrooms		Measure V - Postponed
6661 -- IDC-replace flooring & paint		Measure V - Postponed
6674 -- PS 101 replace seating		Measure V - Postponed
6676 -- La Playa stadium replace bleachers		Measure V - Postponed
Repave parking lots and walkways throughout campuses		Unfunded District Maintenance Project
Stabilize hillside above Shoreline Drive		Unfunded District Maintenance Project
PS, MDT & IDC - upgrade elevator equipment		Unfunded District Maintenance Project
Sports Pavilion - repair leaks at ramps and retaining wall		Unfunded District Maintenance Project
PE, PS & OE - structural reinvestigation of D rating in 1996 Seismic Survey by CCC		Unfunded District Maintenance Project
IDC - restore roof		Unfunded District Maintenance Project
Sports Pavilion - install concrete flatwork sidewalk at Lot 2B		Unfunded District Maintenance Project
LRC-Library - repaint exterior		Unfunded District Maintenance Project
Campus Center - replace first floor elevator door frame		Unfunded District Maintenance Project
Admin - remove Kawanee boiler (asbestos)		Unfunded District Maintenance Project
IDC - replace chiller		Unfunded District Maintenance Project
BC - replace carpeting in classrooms		Unfunded District Maintenance Project
EBS - replace flooring in Sea Water room		Unfunded District Maintenance Project
BC - repair tower clocks and install digital bell system		Unfunded District Maintenance Project
Wake, Schott, KELC - install high efficiency plumbing fixtures		Unfunded District Maintenance Project
A242 & 243 - install new HVAC split system		Unfunded District Maintenance Project
IDC 209 & 211 - install new HVAC split system		Unfunded District Maintenance Project
Life Fitness Center - upgrade HVAC system		Unfunded District Maintenance Project
Channels Relocation and Drafting Labs Upgrade - construction & equipment		Unfunded District Maintenance Project
East Campus Main Entry Sign		Unfunded District Maintenance Project
Campuswide Fire Alarm Network		Unfunded District Maintenance Project
Total in Budget	\$ -	
	\$ -	
	\$ -	
	\$ -	Postponed
	\$ -	

Bond Construction Fund Analysis - March 2012

The determination needs to be made concerning the expenditures for the remaining projects in the Measure V bond fund. \$14.1 million is estimated for the completion of the Humanities building (started with the first take-down) and is included in the requirements for funding with the other projects that have been proposed. The Campus Center is the unknown that will require the postponement of some projects. The analysis below has all of the projects that were postponed or still remaining before the second takedown of the bond. In addition are potential buildings that will be included in the Facilities Master Plan.

The development of the facilities master plan will examine the method of funding for the projects. It is doubtful the state will fund any projects through a capital projects bill in the next few years. The number of projects being ranked by the state is growing rapidly each year making the likelihood of getting even highly ranked projects funded, without extensive support in funding from the District, highly unlikely for the foreseeable future. However all of the projects will be included in the five year plan.

Fund 42000 – Bond Construction Fund

Capital Construction - Project	Estimates	Description
Wake Center Modernization or Replacement		The facilities master plan will include the requirements to bring the Wake Center up to current code. An evaluation will take place to determine if the replacement of the buildings would be least costly. Also, it will be determined if putting a new structure and a parking structure on this sight would enable the District to house growth on the campus.
Schott Center Modernization or Replacement		The Schott Center is a highly ranked project for state funding. The project will be included in the five year plan. This is a very small facility with very limited parking. There is no potential for growth.
Administration Modernization		The Admin building is a highly ranked project for state funding. The project will be included in the five year plan.
Campus Center Modernization or Replacement		The analysis for the Campus Center will be complete by summer. The determination of fix or replace and cost estimate will determine the funding approach.
60,000 sqft. East Campus Office and Classroom Building		This building will go into the footprint of the SOMA building. The purpose of this is to replace the temporary buildings in the East Campus.
36,000 sqft. West Campus Office and Classroom Building		This building will be used to replace the temporary buildings on the West Campus. It will be placed where the temporary buildings are next to the Garvin and Facilities buildings.
Energy Efficiency (solar) Projects		Continue to pursue energy efficiency projects including alternative sources of energy.
Physical Science - East Wing Modernization		Included in Five Year Construction Plan
Physical Science 101 Modernization		Included in Five Year Construction Plan

The estimates for the deferred maintenance projects will be for example purposes only. If it is determined that the District will pursue a bond the balance of the amount sought in the bond will determine how many of the projects will be completed.

EXAMPLES OF DEFERRED MAINTENANCE PROJECTS, NEW OR POSTPONED

6611 -- Install Electronic Locks		Measure V - Postponed
6531 -- Air Handler Student Services		Measure V - Postponed
6678 -- Schott Ctr parking lot crack/seal		Measure V - Postponed
6687 -- Wake Cosmetology Conversion		Measure V - Postponed
6696 -- Physical science Repair Columns		Measure V - Postponed
6613 -- Schott Center Modernization		Measure V - Postponed
6656 -- PE - replace bleachers in gym		Measure V - Postponed
6657 -- Replace floor in Sports Pavilion		Measure V - Postponed
6658 -- PE - Upgrade all restrooms		Measure V - Postponed
6661 -- IDC-replace flooring & paint		Measure V - Postponed
6674 -- PS 101 replace seating		Measure V - Postponed
6676 -- La Playa stadium replace bleachers		Measure V - Postponed
Repave parking lots and walkways throughout campuses		Unfunded District Maintenance Project
Stabilize hillside above Shoreline Drive		Unfunded District Maintenance Project
PS, MDT & IDC - upgrade elevator equipment		Unfunded District Maintenance Project
Sports Pavilion - repair leaks at ramps and retaining wall		Unfunded District Maintenance Project
PE, PS & OE - structural reinvestigation of D rating in 1996		
Seismic Survey by CCC		Unfunded District Maintenance Project
IDC - restore roof		Unfunded District Maintenance Project
Sports Pavilion - Install concrete flatwork sidewalk at Lot 2B		Unfunded District Maintenance Project
LRC-Library - repaint exterior		Unfunded District Maintenance Project
Campus Center - replace first floor elevator door frame		Unfunded District Maintenance Project
Admin - remove Kawanee boiler (asbestos)		Unfunded District Maintenance Project
IDC - replace chiller		Unfunded District Maintenance Project
BC - replace carpeting in classrooms		Unfunded District Maintenance Project
EBS - replace flooring in Sea Water room		Unfunded District Maintenance Project
BC - repair tower clocks and install digital bell system		Unfunded District Maintenance Project
Wake, Schott, KELC - install high efficiency plumbing fixtures		Unfunded District Maintenance Project
A242 & 243 - install new HVAC split system		Unfunded District Maintenance Project
IDC 209 & 211 - install new HVAC split system		Unfunded District Maintenance Project
Life Fitness Center - upgrade HVAC system		Unfunded District Maintenance Project
Channels Relocation and Drafting Labs Upgrade - construction & equipment		Unfunded District Maintenance Project
East Campus Main Entry Sign		Unfunded District Maintenance Project
Campuswide Fire Alarm Network		Unfunded District Maintenance Project
Total in Budget	0	
	0	
	0	
	0	
	0	

Bond Construction Fund Analysis - May 20, 2011

The determination needs to be made concerning the expenditures for the remaining balance in the Measure V bond fund. \$14.1 million is estimated for the completion of the Humanities building (started with the first take-down) and is included in the requirements for funding with the other projects that have been proposed. The Campus Center is the unknown that will require the postponement of some projects. The analysis below illustrates that there would be a shortfall of approximately \$??? million if all projects were completed.

The Adjusted Budget below is based on the bond measures original estimates plus adjustments for projects that have been completed, are in process or have not yet been started, prior to the decision to postpone SOMA. Of the projects not yet started the recommendation is to postpone some of these projects. Some of the projects have been rolled into major modernization projects (e.g. Humanities and Campus Center) and some projects may be started in the future. The adjusted budget covers the first sale of the bond for \$47,000,000 plus interest earned to-date. For the completed projects the Proposed Budget may be actual cost or an estimate of the total cost pending the final change order.

The Projects in Process are only estimates, any potential overruns will need to be funded from the college construction fund or the Measure V.

Fund 42000 -- Bond Construction Fund

Organization	Revised Budget Based on Actual Cost or Revised Estimates							
4600 -- Bond Administration	2,679,625	In Process						
6518 -- Loma Alta Cross-Walk	0	Postponed						
6531 -- Air Handler Student Services	125,000	Postponed						
6555 -- Horticulture Fencing And Path ADA	90,000	In Process	Fall 2011	There should be funds left, need additional projects defined.				
6561 -- Paint IDC & Bus Comm	180,000	Complete						
6567 -- High Tech School of Media Arts	665,477	Complete	DSA approval only					
6576 -- East Campus All-Weather Bus Stop	2,500	Postponed						
6582 -- Drama Music Modernization	19,249,964	In Process	Fall 2011					
6586 -- Luria Conference and Press Center	1,246,459	Complete						
6587 -- Bridge Seismic Eval and Repairs	4,575,224	Complete						
6599 -- Portable Building Swing Space	1,467,475	Complete						
6611 -- Install Electronic Locks	300,000	In Process	Ongoing					
6619 -- Update ADA Compliance	6,918	Project in Mod Projects				6,918		
6633 -- EBS Hazerdous Materials Storage	11	Complete						
6637 -- Early Learning Ctr. Modernization	185,356	Complete						
6638 -- Cafeteria Grease Trap & GDR Drains	75,000	In Process	Holiday 2011-12					
6639 -- Pigeon Decontamination	64,525	Complete						
6640 -- Replace Bleacher Seating LaPlaya	2,205	Postponed						
6643 -- Repair and Refinish Trellis	164,307	Complete						
6644 -- Pershing Park Softball Upgrade	630,450	Complete						
6645 -- Upgrade Energy Mgmt System	202,622	Complete						
6646 -- Replace Doors Sports Pavilion	180,865	In Process	Fall 2011					
6647 -- Replace HVAC units ECC1-15	56,140	Complete						
6648 -- Replace Locker room lockers	40,000	In Process	Fall 2011					
6649 -- Landscape ramps, 3rd Flr La Playa	83,082	Complete						
6650 -- PE-paint hallways 1st & 2nd floors	24,418	Complete						
6651 -- PE recarpet team/locker rooms	8,228	Complete						
6653 -- Sports Pavilion handrail walkway	7,700	Complete						

6655 -- PE - paint exterior		82,683	Complete				
6659 -- PE - Repair patio at Gym entry		50,000	In Process	Fall 2011			
6660 -- Emergency Notification system		270,000	In Process	Spring 2012			
6662 -- LRC Heating install reheat system		25,000	Postponed				
6663 -- LRC Remodel		1,000,000	In Process	Summer 2012?			
6665 -- MDT resurface driveway		36,966	Complete				
6666 -- MDT new carpet		8,519	Complete				
6667 -- PE upstairs locker room		25,000	Postponed				
6668 -- OE 180 replace heating system		24,764	Complete				
6671 -- Campus Center repair columns		4,144	Project in CC			4,144	
6672 -- ECC & ESL		61,965	Complete				
6675 -- Replace toilets w/Energy Efficient Toilets		104,938	In Process	Fall 2011			
6677 -- La Playa Track & Field Replacement		2,335,473	Complete				
6678 -- Schott Ctr parking lot crack/seal		20,000	Postponed				
6680 -- Snack Shop East Campus		300,000	In Process	Depends on CC			
6681 -- Snack Shop West Campus		300,000	In Process	Summer 2012			
6682 -- Student Services replace carpet		46,835	Complete				
6684 -- HRC,MDT,Admin elevator upgrade		121,213	Complete				
6685 -- Upgrade Emergency Phone System		75,000	In Process	Ongoing			
6686 -- Oak restoration video surveillance		105,000	In Process	Fall 2011			
6687 -- Wake Cosmetology Conversion		75,502	Postponed				
6688 -- Wake - resurface parking lot		126,616	Complete				
6694 -- Generator Supported Services		108,822	Complete				
6695 -- GDR Interior Upgrade		85,426	Complete				
6696 -- Physical science Repair Columns		60,063	Postponed				
6697 -- Energy Management system PHASE II		1,519,475	In Process	Fall 2011			
6698 -- East Campus Water systems Upgrade		2,000,000	In Process	w/Humanities			
6613 -- Schott Center Modernization		0	Postponed				
6633 -- EBS Hazardous Materials Storage		0	Postponed				
6699 -- Network Infrastructure		500,000	Complete				
6654 -- PE - new cabinets & seating LFC/HPC		0	Postponed				
6656 -- PE - replace bleachers in gym		0	Postponed				
6657 -- Replace floor in Sports Pavilion		0	Postponed				
6658 -- PE - Upgrade all restrooms		0	Postponed				
6661 -- IDC-replace flooring & paint		0	Postponed				
6700 -- Humanities Modernization		4,287,305	In Process	Summer 2012	14,130,222		
6701 -- Portable Building Permitting		100,000	In Process	Ongoing		12,166,729	
6669 -- OE,Hum,IDE, PE painter interior		0	Postponed				
6670 -- Pershing Park replace screens		0	Postponed				
6674 -- PS 101 replace seating		0	Postponed				
6676 -- La Playa stadium replace bleachers		0	Postponed				
6683 -- Wake - replace childrens fixtures		0	Postponed				
6702 -- Campus Center Modernization		1,934,211	In Process	Design Only			
6696 -- Physical Science Repair Columns		0	Postponed			10,486,479	
6652 -- PE Sports Pavillion paint		0	Project in 6650				
6693 - La Playa Track & Field Replacement		0	Project in 6677				
6581 -- Campus Center handrails/deck		0	Project in CC				
6596 -- CC Seismic Re-Glazing Phase II		0	Project in CC				
6703 -- Parking Pay Stations		128,978	Complete				
6689 -- DM Air Handler Replacement		0	Project in DM Mod				
6549 -- Sculpture Area Roof		0	Project in Humanities				
6642 -- Chiller Coil Replacement		0	Project in Humanities				
6673 -- Replace carpets in Humanities Bldg		0	Project in Humanities				

6690 -- Humanities Chiller pump retrofit		0	Project in Humanities				
6691 -- Humanities soundproof rooms 300-303		0	Project in Humanities				
6692 -- Humanities south stairwell upgrade		0	Project in Humanities				
6704 -- ECC Exterior Paint		15,251	Complete			6,465,744	
6722 -- Humanities Swing Space		25,000	Project in Humanities				
6536 -- Schott Ctr. Emergency Lighting		0	Project in Schott				
6679 -- Schott Ctr replace heater		0	Project in Schott				
Contingency or Deficit							
Total in Budget		48,277,698				29,130,015	
Shortfall in Current Funding		-1					

		13,244,984	Complete	
Interest 2008-09	466,269	34,661,382	In Process	
Interest 2009-10	483,738	335,270	Postponed	
Interest 2010-11	223,992	6,918	Project in Mod Projects	
Interest 2011-12	103,700			
Total Interest	1,277,698	4,144	Project in CC	

Subtotal w/o Unstarted
48,277,698 Projects

Below is the estimate

REVISED ESTIMATED BOND SPENDING - FIRST BOND ISSUANCE	State Funding	District Funding (Measure V)	Total Funding
4600 -- Bond Administration		\$ 2,679,625	\$ 2,679,625
6587 -- Bridge Seismic Eval and Repairs		\$ 4,575,224	\$ 4,575,224
6697 -- Energy Management system PHASE II		\$ 1,519,475	
6582 -- Drama Music Modernization	\$ 10,888,000	\$ 19,249,964	\$ 30,137,964
Major Maintenance Projects Estimate	\$ -	\$ 11,030,943	\$ 11,030,943
6567 -- High Tech School of Media Arts		\$ 665,477	\$ 665,477
6677 -- La Playa Track & Field Replacement		\$ 2,335,473	\$ 2,335,473
6702 -- Campus Center Modernization		\$ 1,934,211	\$ 1,934,211
6700 -- Humanities Modernization		\$ 4,287,305	\$ 4,287,305
Total first bond issuance	\$ 10,888,000	\$ 47,042,574	\$ 57,930,574

Revised w/interest income

Original w/o Interest income

REVISED ESTIMATED BOND SPENDING - SECOND BOND ISSUANCE	State Funding	District Funding (Measure V)	Total Funding
Total second bond issuance		\$ 30,199,439	
TOTAL 1ST AND 2ND BOND ISSUANCE	\$ 10,888,000	\$ 77,242,013	\$ 57,930,574

Original w/o Interest income

REVISED BOND SPENDING ESTIMATE DECEMBER, 2010. This is a proposed distribution of the remaining bond funds.

REVISED ESTIMATED BOND SPENDING - SECOND BOND ISSUANCE	State Funding	District Funding (Measure V)	Total Funding
6687 -- Wake Cosmetology Conversion		\$ 2,000,000	
Campus Center		\$ 14,000,000	\$ 14,000,000
6700 -- Humanities Modernization		11,842,917	\$ 11,842,917
Schott Center Modernization (ADA/Seismic)	\$ 10,450,000	\$ 7,084,680	\$ 17,534,680
Unfunded Major Maintenance Projects Estimate	\$ -		\$ -
Administration Building Modernization	\$ 18,480,000	\$ 9,935,296	\$ 28,415,296
Program Management		\$ 500,000	\$ 500,000
Projects for second bond issuance	\$ 28,930,000	\$ 45,362,893	\$ 72,292,893
Shortfall for second bond issuance		\$ (15,163,454)	\$ 78,519,712

Should have estimate by Summer.

An estimate is currently being prepared. This is a place holder and is probably way low.

This assumes a total budget of 16,130,000 including East Campus Water Systems Upgrade. The project should be bid this summer.

Used to balance total, can be used for postponed projects, CC or other projects, unless negative.

**2012 – 2013
CPC DATES**

2012

<i>Mon., August 27</i>	<i>School starts</i>
Tues., August 28	CPC
<i>Mon., Sept. 3</i>	<i>Labor Day</i>
Tues., Sept. 4	CPC
Tues., Sept. 18	CPC
Tues., Oct. 2	CPC
Tues., Oct. 16	CPC
Tues., Oct. 30	(optional)
Tues., Nov. 6	CPC
<i>Mon., Nov. 12</i>	<i>Veterans Day</i>
Tues., Nov. 20	CPC
Tues., Dec. 4	CPC
Tues., Dec. 18	CPC

2013

<i>Mon., Jan. 28</i>	<i>School starts</i>
Tues., Jan. 29	(optional CPC Meeting date)
Tues., Feb 5	CPC
Tues., Feb 19	CPC
Tues., Mar. 5	CPC
Tues., Mar. 19	CPC
<i>(March 25 – 30, 2013 – Spring Break)</i>	
Tues., Apr. 6	CPC
Tues., Apr. 16	CPC
Tues., Apr. 30?	<i>(optional CPC Meeting date)</i>
Tues., May 7?	CPC
Tues., May 14	CPC
Tues., May 21	CPC
<i>Fri., May 24</i>	<i>Commencement</i>



FUNDRAISING REPORT - F/Y 2011/12
Responsibility Accounting

Fundraising	F/Y 2011 - 12	F/Y 2012 - 2013
Facility Projects		
Direct Student Support		
Scholarships	\$500,000	\$400,000
Book Grants	\$100,000	\$100,000
Internships	\$100,000	\$200,000
Total Scholarships	\$700,000	\$700,000
College Programs		
DSPS - Disabled Student Program & Services	\$52,000	\$52,000
Transfer to Success Program	\$0	\$250,000
PSS- college programs such as gate, writing, math, academic	\$50,000	\$50,000
Express to Success	\$350,000	\$350,000
MESA	\$50,000	\$50,000
CARE	\$50,000	\$50,000
Running Start	\$71,500	\$71,500
SPARC	\$47,000	\$47,000
Atkinson Gallery Director	\$100,000	\$100,000
Center for Sustainability	\$450,000	\$450,000
Nursing Instructional - Cottage Hospital	\$500,000	\$417,000
Continuing Ed: Scholarships	\$7,500	\$7,500
Honor Student Conference Fund	\$0	\$50,000
CE: Program Support	\$55,000	\$55,000
Mind Super Mind	\$25,000	\$25,000
All Other Student & Instr. Support	\$250,000	\$250,000
Total College Programs	\$2,058,000	\$2,275,000
Total College Support -- Current Campaigns	\$2,758,000	\$2,975,000
Endowments - Other College Programs/Special Efforts		
CARE	\$250,000	\$250,000
Other College Programs		
Total Endowments	\$250,000	\$250,000
New Planned Gifts		
Scholarships & College Programs	\$0	\$0
Total New planned Gifts (Deferred Revenue)		
Unrestricted Gifts		
President's Council	\$300,000	
Board Restr. Foundation Reserve (Quasi)		
Paige Unrestricted (includes direct mail, womens group, phone)	\$100,000	
Board Campaign		
Alumni	\$10,000	
Direct Mail & Other	\$30,000	
Total Unrestricted	\$440,000	
Total Fundraising	\$3,448,000	

Draft of Criteria to Consider in Identifying Budget Reductions

1. Does the program serve local students?
2. Is there a strong job market for students to enter
3. Program cost per student
4. Achieve workload reduction targets (reductions in class offerings and staff needed to support remaining courses)
5. Number of students in program or that use the service
6. Alternative ways to offer curriculum
7. Alternative methods for providing students with required courses needed to complete their certificate, degree and lower division transfer requirements.
8. Can the program be consolidated with another program?
9. Can the lab be consolidated with another lab or labs?
10. Faculty and/or staff use of the service
11. Additional criteria

Draft Proposed Budget Reduction Strategies to Achieve a Balanced Budget by 2013-14

1. Proposed reorganization of Continuing Education and Educational Programs that is under review: Estimated savings for phase 1: \$1,408,000

The reorganization calls for moving the responsibility for managing the non-credit enhanced funded courses and programs in basic skills, ESL, GED, adult high school, work force preparation, short-term career technology education, and student services programs to Educational Programs from Continuing Education. These programs and services would be assigned to the Educational Programs deans responsible for these subject areas and support services. The non-enhanced non-credit classes that the state is urging and at some point in the near future pass legislation requiring colleges to convert to fee-based offerings will be placed under the proposed self-supporting Center for Lifelong Learning. The person hired to manage this Center would report to the Executive Vice President of Educational Programs. Additional cost savings in staff reductions and instructor salaries along with increased revenues will take place as non-enhanced non-credit classes are converted to fee-based offerings. Some of the instructor costs would be reallocated to pay for additional credit priority classes.

A. Potential Advantages

1. Avoid duplication and overlap of administration and staff responsibilities.
2. Improve coordination and integration of enhance-funded non-credit courses/programs/services with those of the credit program.
3. Promotes accelerated courses/learning communities to help students transition from the non-credit to credit programs in their areas of interest.
4. Potential of using the Banner System to register and monitor the progress of students enrolled in the enhanced funded classes.

B. Potential Disadvantages

1. Adds to workload of Educational Programs managers and staff.
2. Requires having Educational Programs managers and staff be present on the Main Campus and at each of the CE centers.
3. If we cannot find a way to register students in enhanced funded classes in Banner, the non-credit students would be required to use Lumens, which is not designed to communicate with Banner or track student progress.

2. Convert over cap FTES from non-enhanced non-credit classes to fee-based offerings: \$500,000 from cost savings and collection of enrollment fees.

A. Potential Advantages

1. Cost savings and revenue generations from fee-based offerings by converting overcap FTES non-credit non-enhanced classes to fee-based offerings.

2. Converting non-credit non-enhanced classes to fee-based offerings demonstrates to the Chancellor's Office that the college is making progress toward compliance with the system's course offering priorities.
3. No loss of FTES revenue or from FTES needed to achieve full center funding.

B. Potential Disadvantages

1. Students will need to pay for classes that in the past were free.
2. Since the Center for Lifelong Learning will not be implemented until Summer 2013, a number of these fee-based classes may need to be cancelled due to insufficient enrollments. The estimated revenue generated from these fee-based classes was based on having sufficient enrollments in 80% of those offered.

3. Budget reductions identified by EC: \$2.4 million

A. Potential Advantages

1. Budget reductions do not involve layoffs of permanent positions.
2. Budget reductions identified by the VPs in consultation with the managers, faculty and staff in their respective areas.
3. Where appropriate, budget reductions can be restored when the college's budget situation improves.

B. Potential Disadvantages

1. Reductions will result in a curtailment in the amount of support departments/units can provide to students and college operations.

4. Reductions in permanent positions in areas outside of Continuing Education: \$552,307

A. Potential Advantages

1. The permanent positions have been identified by the VPs that either will not be replaced or whose elimination will not have a significant impact on services provided for students or college operations.
2. Reduction in expenditures and efficiencies commensurate with technology and current needs.

B. Potential Disadvantages

1. In a number of instances, managers/administrators will need to incorporate some of the work performed by the people in the positions being eliminated into their workloads.
2. It will take HRLA time to prepare the data/documents needed to determine bumping rights for permanent classified staff whose positions are being eliminated.

5. Require all faculty and staff who want to park on campus to purchase a parking permit-\$120 per year and pro-rated for semester and summer session (to be negotiated) \$240,000

A. Potential Advantages

1. Generates revenues with minimum costs.
2. Will prevent having to lay-off 3 to 4 permanent positions.
3. May encourage more people to use alternative forms of transportation to the college.

B. Potential Disadvantages

1. Faculty, staff & managers will view this as a reduction in their compensation.
2. All college employees will be required to pay for parking on campus when they have not done so in the past

6. Increase student parking fee from \$30 to \$40 per semester: \$80,000

A. Potential Advantages

1. Increase in revenue will save at least one staff position or additional reductions in direct services provided to students.
2. May increase the number of students that use alternative methods to travel to the college.

B. Potential Disadvantages

1. Increases the cost of attending college at a time when an increasing number of students can least afford to pay for their classes.
2. Due to the implementation of stricter income requirement fewer students will qualify for a BOG waiver.
3. May discourage/prevent some students from attending college.

7. Estimated increase in revenue from parking citations: \$130,000

A. Potential Advantages

1. Increased revenue from aggressive enforcement of parking regulations will save one or two permanent positions and/or reductions in direct services to students.

B. Potential Disadvantages

1. Increased citations will add to the expense of attending, working or visiting the college.
2. Students who do not pay their parking citations will not be allowed to register for future classes which may result in their decision to stop attending classes.

8. Transfer budget for the Bookstore to the General Fund: \$300,000

A. Potential Advantages

1. This will prevent needing to layoff/eliminate 4 to 5 positions and/or make substantial reductions in direct services provided to students.

B. Potential Disadvantages – None

9. Reduce district's backfill for categorical programs: \$105,468

A. Potential Advantages

1. Will prevent laying-off/eliminating one or more positions.
2. May result in ways to improve coordination/integration and efficiencies in delivering these support services to minimize loss of direct support to students.

B. Potential Disadvantages

1. This reduction in the district's backfill along with those already included in the cost cuts identified by EC may result in a reduction in direct support provided to students in these categorical funded programs. For some students, these cuts could have an adverse effect on their success rates.

10. Payroll freeze on faculty and staff step, class and longevity increases: \$600,000 (to be negotiated)

A. Potential Advantages

1. This would save 8 to 9 positions from being eliminated and/or making enormous reductions in direct support to students and in college operations.

B. Potential Disadvantages

1. This proposal will need to be negotiated with each collective bargaining unit and meet and confer group.
2. Permanent faculty, staff and managers scheduled to receive a step, class or longevity increase would not receive this increased compensation until the funds to pay for it are restored to the budget.

11. Reduce short-term hourly staff: \$200,000

A. Potential Advantages

1. Would prevent eliminating 2 to 3 permanent positions.

B. Potential Disadvantages

1. Would result in a reduction in direct support services provided to students and in operational support required to maintain existing levels of services.

12. Eliminate district backfill for Kinkos Early Learning Center by making it self-supporting: \$285,000

A. Potential Advantages

1. Eliminates district.
2. Will enable college to provide childcare for 12 months.
3. Will reduce the cost of providing childcare and the amount charged to students/staff/others that use this service.

B. Potential Disadvantages

1. Will result in replacing certificated Center positions with classified staff positions.
2. Will require the ECE department to provide adequate supervision of its students when they are in the Center to fulfill class requirements.

Total Proposed Budget Reductions: \$6,500,000

Reponses to questions regarding status of college's budget and steps being taken to achieve a balanced budget for 2013-14:

1) It appears the \$3.9million workload reduction we discussion earlier has now become \$5.0million (Attachment 1, page 2 of 4, second paragraph). We really need a clear sense of what the total potential cuts add up to and a simple way to communicate this with historic context to the board, campus community and public. The chart below shows the impact of the assumptions on the projected year-end for 2011-12 and 2012-13 ending balances. Attached is the summary of the projection and an estimated "best case" budget for 2012-13 showing revenues, expenses and transfers. As illustrated below the \$3.9 million and \$5.0 million are actually cumulative.

SANTA BARBARA COMMUNITY COLLEGE DISTRICT									
History of Balances in the General Fund, Equipment Fund and Construction Fund									
2007-08 to 2010-11 Actuals at the End of Fiscal Year									
	Projection 2011-12 & 2012-13				P-1 03-12-12	Best Case			
	Actual	Actual	Actual	Actual	Projection	Projection	Assumption 1	Assumption 2	
	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2012/13	2012/13	
General Fund	11,210,019	16,483,214	22,885,827	22,464,291	15,559,950	12,258,513	\$ 8,358,513	\$ 3,353,513	
Equipment Fund	4,306,736	4,192,580	2,674,661	5,698,758	4,656,626	4,156,626	4,156,626	4,156,626	
Construction Fund	7,084,777	5,631,146	4,883,462	7,315,972	6,399,298	5,649,298	5,649,298	5,649,298	
WC Balance	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	
Total All Funds	29,601,532	33,306,940	37,443,950	42,479,021	33,615,874	29,064,437	25,164,437	20,159,437	
Deferrals			9,702,391	11,436,457	13,200,000	10,362,100	13,200,000	13,200,000	
Net	29,601,532	33,306,940	27,741,559	31,042,564	20,415,874	18,702,337	11,964,437	6,959,437	
Projection	Legislation passes, "buy down" of deferral would happen.								
Assumption 1	Legislation does not pass, \$3.9 million workload reduction, no "buy down" of deferral.							\$ 3,900,000	
Assumption 2	Legislation does not pass, \$3.9 million workload reduction, no "buy down" of deferral. Additional workload reduction of \$3.5 billion*11%*1.3% = 5,005,000.							\$ 5,005,000	

2) What are the options for reaching enough savings to balance the budget in 13/14 under the worst scenario (May revise cuts plus tax initiative fails midyear)?

3) Budget Assumptions contain, in effect, an "across the board" reduction, yet the draft budget development principles counsel otherwise. [The across the board reductions are by VP area. Within their area each VP has the authority to determine how the cuts are distributed.](#) What are plans for the next step in program evaluation? What is the status of shared governance discussion on evaluating "what kind of college we want to be"? It seems we are far behind on receiving this input from shared governance in order to incorporate program changes and reductions in the budget.

4) Program review evaluates each program/ cost center relative to our mission and priorities - what is the result and how does it inform our discussions?

5) A couple of months ago, I asked whether you would be willing to provide all of the budget items (whether revenue enhancements or expenditure reductions) being discussed by the Executive Committee. You suggested the board need only review those items forwarded as recommendations. At this point, I have not seen the recommendations with associated additional revenues or expense reductions. When will the board be provided some specifics of areas/programs and options which can be

reduced, and the related savings? What items for revenue enhancement will be included in the budget? What are the dollar amounts associated with these items? What are the pros and cons of each option?

6) Suggestions have been made to "combine" various student service functions for efficiency. What is the status of those discussions and when can the board expect to have specifics in regard to proposals for changes and the related savings? Again pros and cons.

7) The issue of stipends seems to surface regularly. I am aware that there was an RFI to HR for a listing of all salaries. I would like the board to have this information covering the past 3 years. How do our faculty, staff and administration salaries compare to statewide salaries? Do those figures include stipends?

8) Have any potential cost savings been identified which may require negotiations with our union? If so, what are they? If not, what is the status of considering this information?

9) It is apparent that some programs' cost per FTE has risen substantially over the past few years. I understand you have requested these areas review their operations. What is the anticipated savings for this? This also goes back to #3 above - has shared governance weighed in on the importance of specific programs which are or historically have been more costly? How does this fit in with our mission? How does this fit in with our efforts to provide targeted programs for student success?

10) What cost savings would be associated with improving facility utilization by changing our class schedules to include Friday, Saturday and Sunday. When was the last time this question was posed to shared governance?

11) Does the entire cost of operating Schott and/or Wake justify using the facilities or does it make more sense to move all classes to the main campus and take remaining center status income as a "supplement" until it expires. [The actual cost of F& O is approximately \\$275,000 for the Wake and \\$225,000 for the Schott.](#)

12) Will Schott and Wake pass safety inspection and DSA approval to allow offering credit classes there, if desired" When will this be known? [We currently offer credit classes at both facilities. The evaluation will probably be known at the end of summer.](#)

Finally, back to the focus on transparency. At the next study session, I would like the board to be provided with graphs similar to the ones Marsha and I prepared which will show the revenue as compared to prior years back to 06/07 (or earlier if needed) at each of the projected levels of reduction. The college community has heard of cuts for the past several years, yet the impact has been relatively small compared to what is coming up in the next two years. The graphs will best provide this information to those who do not follow the detailed budget discussions.

