

**Santa Barbara City College
College Planning Council
Tuesday, September 18, 2012
3:00 p.m. – 4:30 p.m.**

**A218C
Minutes**

PRESENT

L. Gaskin, President;
O. Arellano, VP, Continuing Education;
L. Auchincloss, Pres., CSEA;
P. Bishop, VP Information Technology;
R. Else, Sr. Dir. Inst. Assessment, Research & Planning;
P. English, Interim VP HR;
J. Friedlander, Executive VP Ed Programs;
K. Monda, Academic Senate Representative, Chair Planning & Resources Committee;
J. McPheter, Classified Staff Representative;
M. Medel, Supervisory Bargaining Unit;

D. Morris, VP, Academic Senate;
K. Neufeld, President-elect, Academic Senate;
D. Nevins, President, Academic Senate;
K. O'Connor, Academic Senate Representative;
G. Sherman, President, Assoc. Student Body;
C. Salazar, Classified Staff Representative;
J. Sullivan, VP Business Services

GUESTS:

A. Arias, Chair Interior Design, CAD
D. Hersh, Dean, Ed Programs;
L. Stark, Pres. Instructors' Association ;
L. Vasquez, ITC, Committee Chair;

1.0 Call to Order

- 1.1 President Lori Gaskin called the meeting to order and asked for the approval of the 7/24/12 and the 8/8/12 CPC Minutes.

M/S/C (Nevins/Salazar) to approve the minutes of the 7/24/12 CPC meeting. All were in favor.

M/S/C (Nevins/Bishop) to approve the minutes of the 8/8/12 CPC meeting. All were in favor.

2.0 Announcements

3.0 Information Items

- 3.1 At the last CPC Meeting a motion was made to approve all ITC technology-related needs except the four Drafting CAD Interior Design items and the Moodle Redundant Servers. Dr. Gaskin requested that Dean, Ed Programs Hersh bring back the items for the Drafting, CAD, Interior Design program and more clarifying information on the Moodle Servers to this CPC Meeting

Dean Hersh brought the requested information to the meeting and communicated the importance of the stability of the Moodle servers since they support the college's distance education classes, justified why the expenditure is important and reported on two Moodle hosting consortiums as a way to cut costs in the future. Discussions ensued, then it was clarified that these items were approved for one year only.

There were no further comments. Dr. Gaskin stated that CPC is reaffirming its support of the Moodle Redundant Servers.

Dr. Gaskin asked the Chair of Interior Design/CAD, Arias to report on the 4 items requested by his department. Mr. Arias reported on the history of the need for his department's item requests which goes back to about seven years ago and justified the expense.

VP Sullivan was asked to prepare a Board Agenda item for these requests.

Discussion Items

4.1 Measure V Projects Update - J. Sullivan, (Att. 4.1a, 4.1b)

This list of Measure V Projects was presented to the College Planning Council (CPC) summarizing the status of current District and Measure V projects as of September 2012. Additionally CPC was provided with a status report on the California Coastal Commission findings associated with key projects and buildings.

VP Business Services Sullivan gave a snapshot of the Measure V projects that were completed, are in process and are pending. \$17,760,017 is the balance remaining from the Measure V funds. He informed the members of the phases that will take place in the building of the Humanities Building. Mr. Sullivan explained the challenges presented by the California Coastal Commission specifically related to the Humanities Building project.

4.2 Future Projects list for planning and the Long Range Development Plan (LRDP) - J. Sullivan, (Att. 4.2)

The Future Projects List for Planning the Long Range Development Plan (LRDP) was presented to CPC for discussion and input. The goal is to begin the planning process for future bond measure funds. The analysis included in this document shows the all of the projects that are potential buildings to be included in the Facilities Master Plan.

Dr. Gaskin elaborated on how the college will start to prepare for the Bond Measure which is slated for 2014 and an approved Future Projects List is the starting point.

This list is a first reading and Dr. Gaskin asked that all members take this list back to their constituent groups. The list will not be prioritized until the college gets a feel for what the community is willing to support. It is important that the members get a sense of what is on this project list. Dr. Gaskin stated that we want a long range plan that touches every building so that for the next 40 years the college will not have to go out for a bond. The members should forward any and all ideas to VP Sullivan and the next list will be on the October 16 CPC Agenda.

VP, Business Services walked the members through the list to familiarize them with the projects and to answer questions and concerns.

5.0 Action items

5.1 West Campus Classroom Building – J. Sullivan, (Att. 5.1a, 5.1 b)

This is a first reading action item for CPC. It is recommended the college allocate the remaining Measure V funds to the construction of a classroom building to replace the 22 temporary East Campus classrooms. This permanent classroom building will be placed

where the portable buildings are next to the Garvin and Facilities Buildings. The estimate for completing the west campus building as a classroom building is \$18.7 million.

VP Sullivan referred to the California Coastal Commission violations and how we will be resolving those issues. He spoke in detail about the construction of a 30,000 sq. ft. classroom building to replace the 22 portable East campus classrooms. The Coastal Commission took a closer look at our campus as a result of the Humanities Project and identified problems associated with the East Campus portables relative to placement on biologically sensitive terrain.

Dr. Gaskin stated that this is a first reading and since this needs to be fast tracked it will be on the next CPC agenda for action in order to take it to the next Board Meeting.

5.2 Accreditation Mid-Term Report – R. Else, (Att. 5.2)

The Accreditation Midterm Report has now been reviewed by CPC (as a first reading on September 4, 2012), Classified Consultation Group, Student Senate, and Academic Senate. Feedback has been incorporated into the report. This is the second reading of the document, and action is requested by CPC to recommend adoption of the Accreditation Midterm Report.

Discussion ensued regarding the incorporation of suggestions. The Report will go to the Regular Board Meeting on September 27 for the first reading.

President Gaskin asked for a motion to recommend the Accreditation Mid-Term Report.

M/S/C (Friedlander/Bishop) to recommend adoption of the Accreditation Med-Term Report. There were thirteen in favor, two opposed and one abstention.

5.3 Program Review Timeline and Guidelines – R. Else, (Att. 5.3a, 5.3b)

The 2012-13 Program Review timeline was presented for review and adoption by CPC. The structure and duration of each step has been preserved from last year's timeline, with the exception that this year's timeline includes 2 CPC reviews of the rankings instead of 3. The Instruction-Guidelines document from 2011-12, authored by Laurie Vasquez, includes last year's schedule and is attached for reference.

After discussing various viewpoints of what members wanted rolled over from last year into this year, there was a consensus that everyone wants a clean slate. There will be no rollover items.

Mr. Else will head up the following Ad Hoc group: Laurie Vasquez, Dean Nevins, Kim Monda and Kenley Neufeld to assess the direction the group wants to take for this year's program review and its associated timelines recognizing that the Senate will engage in a more robust discussion. This group will bring their findings to the October 2 meeting with an updated timeline.

Dr. Gaskin stated that there is no action on this until the next meeting.

5.4 Continuing Education Reorganization Recommendation – L. Gaskin, J. Friedlander, (Att. 5.4a, 5.4b, 5.4c, 5.4d)

At the August 28, 2012 meeting, CPC was presented with the rationale, proposal, and process for (1) converting non-credit, non-enhanced classes (i.e., lifelong learning, personal development, enrichment) into a fee-based structure to be offered through a new self-supporting enterprise, the Center for Lifelong Learning; and (2) integrating non-credit, enhanced courses (i.e., ESL, GED, basic skills, adult high school, short-term vocational) into the Educational Programs division of the college. Both the CLL and the noncredit programs will be overseen by the Executive Vice President.

This reorganization is being presented to CPC again as a second reading with the request that the body recommend adoption of this plan. If approved by the Board of Trustees at its September 27, 2012 meeting, the restructuring of CE will be fully implemented for fall 2013.

M/S/C (Friedlander/Nevins) to recommend that Continuing Education will 1) convert non-credit, non-enhanced classes (i.e., lifelong learning, personal development, enrichment) into a fee-based structure to be offered through a new self-supporting enterprise, the Center for Lifelong Learning; and (2) integrate non-credit, enhanced courses (i.e., ESL, GED, basic skills, adult high school, short-term vocational) into the Educational Programs division of the college. There were fifteen in favor, no one opposed and one abstention.

Discussion ensued clarifying what the exact recommendation is coming from CPC at this time and discussions that will take place in the future about the details of the reorganization.

6.0 Adjournment

- 6.1 The next regularly scheduled CPC meeting will be Tuesday, October 2 in Room A218C, 3:00 p.m. - 4:30 p.m.

**Santa Barbara City College
College Planning Council
Tuesday, October 2, 2012
3:00 p.m. – 4:30 p.m.
A218C
Minutes**

PRESENT

L. Gaskin, President;
O. Arellano, VP, Continuing Education;
L. Auchincloss, Pres., CSEA;
P. Bishop, VP Information Technology;
R. Else, Sr. Dir. Inst. Assessment, Research & Planning;
P. English, Interim VP HR;
J. Friedlander, Executive VP Ed Programs;
K. Monda, Academic Senate Representative, Chair Planning & Resources Committee;
J. McPheter, Classified Staff Representative;
M. Medel, Supervisory Bargaining Unit;
D. Morris, VP, Academic Senate;
K. Neufeld, President-elect, Academic Senate;
D. Nevins, President, Academic Senate;
K. O'Connor, Academic Senate Representative;
G. Sherman, President, Assoc. Student Body;
C. Salazar, Classified Staff Representative;

J. Sullivan, VP Business Services

ABSENT:

G. Sherman, President, Assoc. Student Body

GUESTS:

P. Butler, Planning & Resources Committee;
D. Harrison, Chair HIT/CIM
D. Hersh, Dean, Ed Programs;
D. Hollems, Dean Ed Programs;
J. Metiu, Chair Allied Health Dept.;
B. Partee, Dean, Ed Programs;
B. Pazich, Dean, Ed Programs;
J. Pike, Director, Learning Resource Center;
A. Scharper, Dean, Ed Programs;
M. Spaventa, Dean, Ed Programs;
L. Stark, Pres. Instructors' Association;
L. Vasquez, ITC, Committee Chair

1.0 Call to Order

1.1 Approval of 08/28/12 CPC Minutes, (Att. 1.1)

M/S/C (Nevins/Bishop) to approve the corrected minutes of the 8/28/12 CPC meeting. The correction was that the motion on the 8/28/12 CPC Minutes, Action Item 5.3 was to reflect the vote was one no and the rest in favor. All were in favor of the correction.

1.2 Approval of 09/04/12 CPC Minutes, (Att. 1.2)

M/S/C (Nevins/Monda) to approve the minutes of the 09/04/12 CPC meeting. All were in favor.

2.0 Announcements

2.1 Interim VP, HR English announced there are currently 3.5 vacant classified positions. At the July 24 CPC Meeting, the CPC Task Force's proposed process for prioritizing essential/critical classified staffing needs was approved by CPC, but the frequencies of looking at vacancies and how often the process will be put into action were not discussed. With 3.5 vacant classified

positions open, the college will be able to replace one position, as it is half of 3.5 rounded down. After a short discussion, there was consensus from the group that for this one time CPC will modify the process and replace two classified positions instead of one. It was further agreed that the prioritization process would commence immediately

- 2.2 EVP Friedlander announced that in order to become compliant with accreditation standards, the college had 365 course improvement plans that had to be submitted for SLOs. He stated that as of this morning, there are only six course improvement plans remaining to be submitted and by the end of the week there should be none left to submit. The college will be 100% compliant which is important because part of the mid-term report that the college will submit to the ACCJC on October 15 needs to show how proficient SBCC is in SLOS. The Deans, faculty and staff who helped make this happen were acknowledged.

3.0 Information Items

- 3.1 Guidelines for Election Activities - Lori Gaskin, (Att. 3.1)

CPC had requested that the college develop a set of guidelines for engaging in political activities. Following consultation with legal counsel, the attached guidelines have been developed and are being provided for reference. Dr. Gaskin stated that these guidelines have been provided to the Board, and to the faculty and classified leadership.

- 3.2 Process for Facilities Request – J. Sullivan (Att. 3.2)

The process for requesting facilities maintenance, repairs or modifications is through the "Work Order" system. This is for work orders required during the year and for program review. Facilities will be responsible for processing the work orders including responding to the originator/requester the decision on timing, process and funding for the project. The work order will be put into program review if there is no funding for the project in the current year or the work is determined to be discretionary. VP Sullivan walked the group through the Facilities Request Process graph of the "Work Order" system and explained how it centralizes the Work Order and Program Review Process. Dr. Gaskin stated that this system leverages the capacity of facilities to take a look at the whole picture and then will be able to estimate what can really be done in an economical and efficient way.

4.0 Discussion Items

- 4.1 Integrated Planning – Lori Gaskin

Integrated planning is a central theme within the accreditation standards and provides a framework for evaluation, planning, resource distribution, and improvement that interconnects processes across the institution. SBCC's planning processes are in need of definition, clarity, and linkage. Dr. Gaskin asked CPC to provide leadership in creating an integrated planning process that guides the institution's planning efforts and links together the college's mission statement, Educational Master Plan, Program Review, SLOs and the College Plan. One of the Board's 2012-13 goals is to re-evaluate the college's mission statement. This process will begin this fall, guided by CPC. Educational Master Planning will then follow the mission evaluation process. It is anticipated that work on the Educational Master Plan will begin in spring 2013.

Additionally, Dr. Gaskin is asking the institution to review the focus and emphasis of our program review process to ensure it supports program improvement and not simply resource allocation.

Dr. Gaskin asked for the members of CPC to reflect on this discussion and asked the members to think about volunteering for this Task Force with Sr. Dir. Inst. Assessment, Research & Planning R. Else as the lead and Dr. Gaskin as a member of the team.

5.0 Action items

5.1 Requests for Restoration of Budget Cuts in Critical Areas: Short-Term Hourly - Lori Gaskin, (Att. 5.1)

The Educational Programs Division of the college has compiled a list of areas that are being critically impacted due to the 50% reduction in short-term hourly implemented as part of the budget reductions for 2012/13. There are similar needs across the other divisions/operations of the college relative to critical short-term hourly needs. It is requested that CPC discuss this issue and provide a recommended course of action.

Dr. Gaskin stated that this item was put on the agenda because a very large sector of the college requested that we reconsider the enormity of the cuts that were implemented for 12 – 13 short term hourly.

Dr. Gaskin initiated a CPC Task Force to work on a process that will identify across the institution critical short-term hourly needs that may need to be restored.

The Task Force was formed with two co-chairs: L. Auchincloss, Pres., CSEA and P. English, Interim VP, Human Resources and six members: Paul Bishop, Joyce McPheter, Michael Medel, Dean Nevins, Kathy O'Connor and Cindy Salazar.

Dr. Gaskin gave them the charge: To develop an equitable and fair process to identify short-term hourly needs deemed critical to the college for proposed restoration in 2012-13 only. This process should include a means by which existing short-term hourly allocations might be reallocated to high need, critical areas.

5.2 West Campus Classroom Building (second reading) – J. Sullivan, (Att. 5.2a, 5.2 b)

There was no time to address this item and it was moved to the next meeting, October 16.

5.3 Operations Program Review Requests – J. Sullivan, (Att. 5.3)

There was no time to address this item and it was moved to the next meeting, October 16.

5.4 Program Review Timeline – R. Else, (Att. 5.4)

The Ad Hoc Program Review committee (R. Else, J. Morris, D. Nevins, K. Monda, L. Vasquez, K. Neufeld, P. Bishop) met on 9/26 and discussed guidelines and the timeline for this year's Program Review process. The Program Review website was open on Wednesday,

October 3 (there was an attached timeline for more details). Dr. Monda updated instructions for Dr. Friedlander to distribute before the site opens. The only change from last year is that Facilities requests should go through the Facilities Work Order system instead of being placed in Program Review. At a later date, the Academic Senate will begin discussions of improvements for future Program Review cycles. There was further discussion regarding the details of the timeline.

M/S/C (Bishop/Monda) to approve Program Review Timeline. All were in favor.

6.0 Adjournment

- 6.1 The next regularly scheduled CPC meeting will be Tuesday, October 16 in Room A218C, 3:00 p.m. - 4:30 p.m.

FUTURE PROJECTS LIST FOR PLANNING AND THE LONG RANGE DEVELOPMENT PLAN (LRDP)

The determination needs to be made concerning the expenditures for the remaining projects in the Measure V bond fund. \$16.25 million is estimated for the completion of the Humanities building (started with the first take-down) and is included in the requirements for funding with the other projects that have been proposed. The analysis below has all of the projects that are potential buildings to include in the Facilities Master Plan.

The development of the facilities master plan will examine the method of funding for projects. It is doubtful the state will fund any projects through a capital projects bill in the next few years. The number of projects being ranked by the state is growing rapidly each year making the likelihood of getting even highly ranked projects funded, without extensive support in funding from the District, highly unlikely for the foreseeable future. However all of the projects will be included in the Long Range Development Plan (LRDP).

Fund 42000 -- Bond Construction Fund

Capital Construction - Project	Estimates	Description
Wake Center Modernization or Replacement	\$ 39,000,000	The facilities master plan will include the requirements to bring the Wake Center up to current code. An evaluation will take place to determine if the replacement of the buildings would be least costly. Also, it will be determined if putting a new structure and a parking structure on this sight would enable the District to house growth on the campus.
Schott Center Modernization or Replacement	\$ 18,000,000	The Schott Center is a highly ranked project for state funding. The project will be included in the five year plan. This is a very small facility with very limited parking. There is no potential for growth.
Administration Modernization	\$ 30,000,000	The Admin building is a highly ranked project for state funding. The project will be included in the five year plan.
Campus Center Replacement	\$ 28,000,000	The analysis for the Campus Center was Renovation \$13,971,026; with GDR \$16,785,026. For replacement \$17,023,375; with GDR \$20,308,375. This is construction only. Soft costs of 40% would be approximately \$8 million. The decision is to replace the building.
60,000 sqft. East Campus Office and Classroom Building	\$ 30,000,000	This building will go into the footprint of the SOMA building. The purpose of this is to replace the temporary buildings throughout the East Campus and underneath the pedestrian bridge.
30,000 sqft. West Campus Office and Classroom Building	\$ 20,000,000	This building will be used to replace the temporary buildings on the West Campus. It will be placed where the temporary buildings are next to the Garvin and Facilities buildings.
Energy Efficiency (solar) Projects	\$ 5,000,000	Continue to pursue energy efficiency projects including alternative sources of energy.
Physical Science - East Wing Modernization	\$ 8,000,000	Included in Five Year Construction Plan
Physical Science 101 Modernization	\$ 3,000,000	Included in Five Year Construction Plan
Sports Pavilion - Modernization or Replacement	\$ 40,000,000	Building in poor condition due to age and water intrusion issues
Student Services Modernization	\$ 15,000,000	Building was altered over time without a complete plan for heating, venting or air conditioning. The building is also in poor condition due to age.
Library Renovation		Produce more functional, inviting, and flexible spaces while addressing operational issues such as acoustics, security, navigability, and accessibility; redistribute spaces, rethink design elements such as furniture; and replace worn-out basics like carpeting, signage, electrical, networking, and lighting; expand existing classroom footprint; add and improve upon group study rooms; update all service areas; add a third floor to provide a multi-purpose common space for performances, meetings, conferences, and gallery and create a secure, climate-controlled room for institutional archives.

Renovation of Los Banos aquatics facility		The city already has plans for the renovation, but hasn't had the money to execute. Aside from offering swimming and waterpolo classes in that facility, we have plans to add Women's Swimming as an intercollegiate sport.
	\$ 236,000,000	

The estimates for the deferred maintenance projects will be for example purposes only. If it is determined that the District will pursue a bond the balance of the amount sought in the bond will determine how many of the projects will be completed.

EXAMPLES OF DEFERRED MAINTENANCE PROJECTS, NEW OR POSTPONED		
6611 -- Install Electronic Locks		Measure V - Postponed
6531 -- Air Handler Student Services		Measure V - Postponed
6678 -- Schott Ctr parking lot crack/seal		Measure V - Postponed
6687 -- Wake Cosmetology Conversion		Measure V - Postponed
6696 -- Physical science Repair Columns		Measure V - Postponed
6613 -- Schott Center Modernization		Measure V - Postponed
6656 -- PE - replace bleachers in gym		Measure V - Postponed
6657 -- Replace floor in Sports Pavilion		Measure V - Postponed
6658 -- PE - Upgrade all restrooms		Measure V - Postponed
6661 -- IDC-replace flooring & paint		Measure V - Postponed
6674 -- PS 101 replace seating		Measure V - Postponed
6676 -- La Playa stadium replace bleachers		Measure V - Postponed
Repave parking lots and walkways throughout campuses		Unfunded District Maintenance Project
Stabilize hillside above Shoreline Drive (CCC mitigation??)		Unfunded District Maintenance Project
MDT & IDC - upgrade elevator equipment		Unfunded District Maintenance Project
Sports Pavilion - repair leaks at ramps and retaining wall		Unfunded District Maintenance Project
PE, PS & OE - structural reinvestigation of D rating in 1996 Seismic Survey by CCC		Unfunded District Maintenance Project
IDC - restore roof		Unfunded District Maintenance Project
Sports Pavilion - install concrete flatwork sidewalk at Lot 2B		Unfunded District Maintenance Project
Campus Center - replace first floor elevator door frame		Unfunded District Maintenance Project
Admin - remove Kawanee boiler (asbestos)		Unfunded District Maintenance Project
IDC - replace chiller		Unfunded District Maintenance Project
BC - replace carpeting in classrooms		Unfunded District Maintenance Project
EBS - replace flooring in Sea Water room		Unfunded District Maintenance Project
BC - repair tower clocks and install digital bell system		Unfunded District Maintenance Project
Wake, Schott, KELC - install high efficiency plumbing fixtures		Unfunded District Maintenance Project
A242 & 243 - install new HVAC split system		Unfunded District Maintenance Project
IDC 209 & 211 - install new HVAC split system		Unfunded District Maintenance Project
Life Fitness Center - upgrade HVAC system		Unfunded District Maintenance Project
Channels Relocation - Drafting Labs Upgrade - constrctn & eqpmnt		Unfunded District Maintenance Project
E. Campus Main Entry Sign & Campus Wayfinding Program		Unfunded District Maintenance Project
Campuswide Fire Alarm Network		Unfunded District Maintenance Project
Total in Budget	\$ -	
	\$ -	
	\$ -	
	\$ -	Postponed
	\$ -	

SANTA BARBARA CITY COLLEGE
STRUCTURAL CONDITION ASSESSMENT
EAST CAMPUS RELOCATABLES

KBZ Job No. 12-009



KRUGER BENSEN ZIEMER ARCHITECTS, INC.
30 W Arrellaga St • Santa Barbara, CA 93101 • Phone (805) 963-1726 • Fax (805) 963-2951

STRUCTURAL CONDITION ASSESSMENT SBCC EAST CAMPUS RELOCATABLE BUILDINGS

EXECUTIVE SUMMARY

July 16, 2012

KBZ Job No. 12-009

This study investigates 28 existing portable buildings on the east campus (Campus Center Swing Space) that currently lack certification by the Division of the State Architect (DSA). Included is an evaluation of their structural condition, code compliance, site issues, and their individual DSA approval processing status. Six of the existing portable buildings (Campus Center Swing Space #3) were installed new in 2007, so they are in relatively good condition. KBZ subsequently obtained DSA approval on the drawings for the installation of these buildings in 2010, but the construction has not yet been certified as additional sitework for ADA is required access as part of the DSA approval. The remaining twenty-two portables (Campus Center Swing Space #4) were relocated to the Santa Barbara City College campus from Santa Monica Community College back in 1999. According to identification tags on the buildings, the nineteen 24 x 40 portables were constructed between 1993 and 1994, and most are in fair to poor condition. There is no original DSA application number listed on any of the identification tags on the buildings and the manufacturer has gone out of business, so KBZ has been unable to obtain the original fabrication drawings and shop inspection forms required for DSA approval. The remaining three 36 x 40 portables were constructed in 1997 and are also in fair to poor condition. Since the identification tags for these buildings listed an original DSA application number, we have been able to obtain copies of the original fabrication drawings and shop inspection forms from DSA. Campus Center Swing Space #4 was submitted to DSA in 2010, but we have been unable to obtain DSA approval due to the missing paperwork for the 24 x 40 portables.

The code issues reviewed include ADA access, fire protection, site storm drainage and under floor ventilation. For clarity the buildings were divided into six different pods. The arrangement of the pods was based on the proximity of the buildings to each other and their relative DSA processing status. This study includes the following sections:

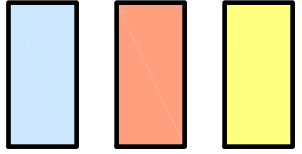
1. Architectural Plates
2. Letter from Kanda & Tso Associates dated April 16, 2012
3. Structural Plates
4. Photos
5. List of Recommendations
6. Cost Estimate

The Architectural review focused on the need for site and code upgrades. The structural assessment identifies the building's physical condition and determination if the buildings can be considered "safe" or "unsafe" for continued occupancy. Both evaluations were used to generate a list of recommendations and the construction cost estimate.

The cost estimate indicates that in order to make the needed structural and code upgrades and to process all of the building through DSA that a capital expenditure of approximately \$2.5 million will be required. The cost estimate also indicated a capital expenditure of approximately \$11.3 million to remove all 28 non-certified portable buildings and construct a new 33,672 SF two-story permanent structure, either in the same location or elsewhere on campus.



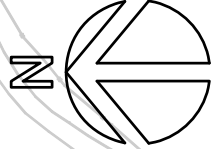
DRAWING LEGEND



BUILDINGS WITH DSA-APPROVED DRAWINGS - PROVIDE REPAIRS AS INDICATED. INSPECT & CERTIFY CONSTRUCTION WITH DSA

BUILDINGS WITHOUT DSA APPROVED DRAWINGS TO BE REPLACED; SUBMIT DSA APPLICATION, INSPECT & CERTIFY CONSTRUCTION WITH DSA

BUILDINGS WITHOUT DSA APPROVED DRAWINGS; SUBMIT DSA APPLICATION, PROVIDE REPAIRS, INSPECT & CERTIFY CONSTRUCTION WITH DSA



OVERALL SITE PLAN SCALE: N.T.S.

STRUCTURAL ASSESSMENT
EAST CAMPUS PORTABLE
CLASSROOM BUILDINGS
SANTA BARBARA CITY COLLEGE

DRAWN JKW
CHECKED JW
DATE JULY 10, 2012
JOB. NO. 12-009

T-1



KRUGER BENSEN ZIEMER
ARCHITECTS, INC. AIA
30 W. ARPELLAGA ST., SANTA BARBARA
CA 93101
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PROJECT: SBCC EAST CAMPUS RELOCATABLE CLASSROOMS - STRUCTURAL ASSESSMENT	JOB #: V1853A-R6
LOCATION: SANTA BARBARA, CA	DATE: 29-May-12
CLIENT: KRUGER BENSEN ZIEMER ARCHITECTS	REVISED: 26-Jul-12
DESCRIPTION: BUDGETARY OPINION OF PROBABLE COST - SUMMARY	

ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT COST TOT. CONST.	TOTAL ESTIMATED CONSTRUCTION COST
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SUMMARY OF ESTIMATE - PORTABLE REFURBISHMENT AND/OR REPLACEMENT

\$

POD 01 - REFURBISHED, (3) - 24 X 40 UNITS	2,880	SF	40.98	118,037
POD 02 - REPLACED, (6) - 24 X 40 UNITS	5,760	SF	105.24	606,173
POD 03 - REPLACED, (3) - 24 X 40 UNITS + (3) - 36 X 40 UNITS	7,200	SF	94.98	683,852
POD 04 - REPLACED, (6) - 24 X 40 UNITS	5,760	SF	94.57	544,719
POD 05 - REFURBISHED, (3) - 24 X 40 UNITS = (1) - 36 X 40 UNIT	4,320	SF	49.83	215,268
POD 06 - REPLACED (1) - 24 X 40 UNIT & REFURBISHED (1) - 24 X 40 + (1) - 36 X 40 UNITS	3,360	SF	51.43	172,811
FIRE LOOPS & HYDRANTS	450	LF	430.32	193,642

TOTAL ESTIMATED CONSTRUCTION COST [PORTABLES]

2,534,502

SUMMARY OF ESTIMATE - NEW BUILDING

\$

NEW 2-STORY BUILDING BASED ON TOTAL AREA OF PORTABLES +15% FOR CIRCULATION:

- CURRENT DAY COSTS	33,672	SF	350.00	11,785,200
- ADDED PORTABLE SQUARE FOOTAGE + 15%	11,040	SF	350.00	3,864,000
- ADD ESCALATION (SEE BELOW)	10.3%		11,785,200	1,217,411
- DEMOLITION & DISPOSAL OF (E) PORTABLES, DISCONNECT UTILITIES & HAZMAT	29,280	SF	10.00	292,800
- SITEWORK EXCLUDING FIRE LOOPS & HYDRANTS (% OF SUB TOTAL)	8%		16,866,611	1,349,329

TOTAL ESTIMATED CONSTRUCTION COST [NEW BUILDING]

18,508,740

ESCALATION CALCULATION

PORTABLES NEW BUILDING

BASE MONTH	May-12	May-12
CONSTRUCTION START MONTH	Jun-14	Jun-14
CONSTRUCTION DURATION (MONTHS) - ALL PHASES	3	12
MID POINT OF CONSTRUCTION	Jul-14	Nov-14
% ANNUAL ESCALATION	4.00%	4.00%
ALLOWANCE FOR ESCALATION (TO MIDPOINT OF CONSTRUCTION)	8.72%	10.33%

GRAND SUMMARY

Academic Year	Division	Unit / Department	Priority from Originator	Apx Cost	Existing Funds	General Equipment Description	EC Ranking	AS/P&R/ITC Ranking	CPC Ranking	Item #	Funded Total
2012-2013	Business Services	Facilities and Operations	1	\$14,000.00	No	CUSTODIAL - Electric cart Justification: Replace existing cart #3 (2005) which is used daily by multiple shifts for trash and recycle collection	Yes			1	\$14,000.00
2012-2013	Business Services	Facilities and Operations	1	\$7,500.00	No	MAINTENANCE - Radios (8) Justification: Replace existing which are critical tools for daily communications/operations and safety. Also a critical tool for emergency planning and preparedness.	Yes			2	\$7,500.00
2012-2013	Business Services	Facilities and Operations	1	\$5,500.00	No	GROUNDNS - electric cart batteries Justification: Replace batteries on existing carts. Each takes 6-8 batteries and require replacement regularly for reliable operation.	Yes			3	\$5,500.00
2012-2013	Business Services	Transportation	1	\$25,000.00	No	Replace Vanpool Vehicle #72 (7-passenger minivan) Justification: Existing vehicle has 130,000 miles on it and is adding miles rapidly.	Yes	Partial funding from Van Pool fund		17	\$25,000.00
Equipment Replacement				\$52,000.00							
2012-2013	Information Technology	Network Services	1	\$15,000.00	No	16 TB of additional SAN/NAS File Storage Justification: Art, Marketing, Theater Arts, and other departments are starting to store their media in a digital format which requires additional disk space. Criteria: - Emerging Critical Need	Yes, in the future it will be requested in the technology refresh budget	AS - 1		50	\$15,000.00
Hardware New	New			\$15,000.00							
2012-2013	Business Services	Duplicating	1	\$6,500.00	No	This software will automate the billing cycle Justification: Billing is currently performed manually, which is time consuming & labor intensive.	Yes			2	\$6,500.00
2012-2013	Educational Programs	Admissions and Records	1	\$10,000.00	No	ViaTron will scan and convert 125,000 permanent record cards (transcripts) that are not stored electronically. Justification: Part of disaster recovery plan. These records are ONLY kept on these typewritten documents in the Admissions & Records vault.	Yes	AS-1		12	\$10,000.00
Software	New			\$16,500.00							

Proposal: Short-term hourly restoration process for 2012-13

The committee's recommendations are:

1. The committee for ranking the restoration requests and providing the recommendation to CPC will consist of the members of the Executive Committee, the Classified Consultation Group president, and Academic Senate president.
2. CPC agreed \$_____ of the 2012-13 budget allocated for short-term hourlyly will be restored.
3. Written requests for hourly restoration will be limited to responses to the 8 (eight) questions.

Charge

Develop an equitable and fair process to identify short-term hourly needs deemed critical to the college for proposed restoration in 2012-13 only. This process should include a means by which existing short-term hourly allocations might be reallocated to high need, critical areas.

Guiding Principles

- The college must continue to accrue on-going general fund reductions (through salary savings from vacant positions and the reduced dependency on short-term hourlyly) to achieve a structurally balanced budget.
- The college recognizes that reductions may occur in areas that are critical to the institution and compromise the ability to provide essential services if left vacant.

Parameters for Process

- not overly complex or cumbersome
- no formal in-person presentations
- transparent
- fast-tracked for urgent needs

Questions for Ranking of Requests for restoration of short-term hourlyly

1. What specific job functions are performed by this position?
2. What are the staffing resources available to this department/organization? Please specify the number of full-time permanent classified and part-time permanent classified staff, short-term hourlyly, and student workers. On average, how many hours each week does each hourly person in your area work?
3. From an historical perspective, how long have you used hourlyly to perform these duties?
4. How would the continued loss of the hourly position(s) impact your area?
5. Who has absorbed the workload or has there been a reduction in services offered?
6. How might workload be shared within the department/organization or shifted from/to another department/organization?
7. How are the job responsibilities linked to the functioning and workload of other departments/organizations?
8. What has been the trend in permanent classified and hourly staffing in your department/organization over the last three years?