

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

August 6, 1987

**M I N U T E S**

PRESENT: J. Romo, Chair, M. Bobgan, L. Fairly, L. Friesen, (faculty rep),  
T. Garey, C. Hanson, D. Seaver (faculty rep)  
ABSENT: J. Diaz  
GUESTS: E. Cohen, D. Sloane

**APPROVAL OF MINUTES: July 29, 1987**

M/S/C Fairly/Garey

To approve the minutes as submitted

Ayes: 4 Noes: 0 Abst.: 2

**ACTION ITEM**

LOTTERY 87-88 REQUESTS - PRIORITY ITEMS

As a follow-up to the discussion at the last meeting, the Chair noted that a copy of the approved guidelines for the allocation of lottery funds was attached to the agenda. Referring specifically to Criterion #2, he pointed out that this criterion applied to allocation of lottery funds as a "one-year-only" commitment.

The major item of business for the Council was to take action on the priority requests submitted by the Superintendent/President on July 29 and listed as follows:

**Faculty Enrichment: New Faculty Orientation - \$ 3,500**

The Faculty Enrichment Committee requested \$3,500 to reimburse nine new contract, six temporary contact and three committee members for participating in a day and one-half orientation session, September 2 and 3. (See Attachment A.) Dean Cohen reported that new faculty who participated in the past felt that the sessions were extremely informative and helpful. This item appears also in the Ranked Resources Listing. If approval is granted from the General Fund, the request will be deleted.

M/S/C Garey/Friesen

To approve the request for \$3,500 for the New Faculty Orientation, Fall 1987.

Ayes: 6 Noes: 0 Abst.: 0

**Articulation: Fund consultant and activities - \$10,000**

The Chair distributed copies of the Articulation Council budget and activities report (see Attachment B) in conjunction with the request for \$10,000, which is the maximum contribution by SBCC. The Chair emphasized the importance of the Articulation Council activities to the College. He reported that the Santa Barbara High School District has committed \$5,000. Additional funding is expected from Bishop Garcia Diego and Carpinteria High Schools which would offset the \$10,000 lottery request. Members recommended that the Articulation Council be institutionalized as an on-going expenditure.

M/S/C Friesen/Fairly

To approve the request for \$10,000 to continue Articulation Council activities.

Ayes: 6 Noes: 0 Abst: 0

**Athletics: Video Equipment - \$20,311**

R. Dinaberg, Director of Athletics, outlined the rationale for this request, noting that the equipment has been ordered on a time payment plan, but that immediate payment would result in a savings to the District of approximately \$6,000. He also stated that the equipment would be available to other departments for special events use.

Although members generally agreed with the merits of the purchase, especially if the equipment can be used college-wide, members expressed some serious concerns regarding security and recommended that the equipment be housed in the Media Services Center, rather than the PE Building.

M/S/C Garey/Friesen

To postpone action on the Athletic Department's request for \$20,311 to purchase video equipment until there is a review of the logistical problems involved, i.e., security, housing, accessibility and use, and training of staff. This report will be made to the Council when it reconsiders that request.

Ayes: 6 Noes: 0 Abst.: 0

**Counseling: Coverage of .5 FTE Temp. Contract (O. Romero) - \$15,000**

Vice President Fairly explained that the .5 FTE for the temporary contract position is currently funded from the hourly budget. She added that the Counseling Department will request that the position become permanent.

M/S/C Garey/Fairly

To approve the request with the proviso that if other funding is available, the \$15,000 would revert back to the lottery.

Ayes: 6 Noes: 0 Abst.: 0

**Counseling: Faculty Advising Pilot - \$15,000**

Dean Cohen explained that the Faculty Advising Pilot plan which was endorsed by the Division Chair Council and approved by Dr. MacDougall is in place, and nine faculty members will begin advising students (50 students per advisor) in August. The lottery funds are requested to reimburse participating faculty members. Council members recalled that DCC originally had approved the expenditure of \$55,000 for 50 advisors, based upon a 1 TLU overload rate of pay of \$1,100, and suggested that the lottery funding be approved based on this formula.

M/S/C Friesen/Garey

To reduce the amount of \$15,000 to \$1,100 (overload rate of pay) X the number of faculty (ten) to fund the Faculty Advising Pilot.

Ayes: 6 Noes: 0 Abst.: 0

**Counseling: George Gregory Industry Outreach Consultant - \$36,000**

The Chair stated that funds are requested to continue the services provided by Mr. Gregory, Industry Outreach Consultant. He noted that Mr. Gregory has been successful in (1) improving the image of the College within the community; (2) securing donations from businesses, and (3) generating ADA. He urged the Council to support the request. Several members expressed concern that this position has been sanctioned for three consecutive years without prior funding approval.

M/S/C To approve the request to fund the Industry Outreach Consultant for \$36,000.

Ayes: 4 Noes: 0 Abst. 2

**Dental Assisting: Augment Supplies Account - \$1,000**

The Chair informed the Council that this item has been deleted.

The Lottery 87-88 Priority Items, as revised, are contained in Attachment C.

The meeting was adjourned at 3:50 p.m.

jdm

cc: Dr. MacDougall  
Deans  
Division/Department Chairs  
Rep Council  
Ms. Harrington  
Mr. Ullom

Attachments

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

1987-1988 ADOPTION BUDGET

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8/20/87

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET SUMMARY  
 (Without Lottery)

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 GENERAL FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 GENERAL FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
NET BEGINNING BALANCE							
General	\$1,312,580	\$1,231,081	\$1,231,081	\$1,297,120	\$1,297,120	\$2,047,866*	\$750,746
Restricted	\$11,762	\$11,762	\$11,762	\$0	\$0	\$44,539	\$44,539
INCOME							
Federal	\$552,146	\$667,073	\$656,048	\$552,146	\$552,146	\$552,146	\$0
State	\$15,325,441	\$15,948,109	\$15,784,611	\$15,737,313	\$16,176,617	\$16,783,619	\$607,002
Local	\$6,432,732	\$6,685,648	\$6,834,214	\$6,434,727	\$6,434,727	\$6,736,847	\$302,120
TOTAL INCOME	\$22,310,319	\$23,300,830	\$23,274,873	\$22,724,186	\$23,163,490	\$24,072,612	\$909,122
INCOME & BEGINNING BALANCE	\$23,634,661	\$24,543,673	\$24,517,716	\$24,021,306	\$24,460,610	\$26,165,017	\$1,704,407
EXPENDITURES							
Certificated Salaries	\$9,959,321	\$10,071,944	\$10,080,213	\$10,841,067	\$10,868,598	\$11,666,829	\$798,231
Classified Salaries	\$4,749,858	\$5,034,189	\$4,824,812	\$5,183,363	\$5,266,782	\$5,566,566	\$299,784
Employee Benefits	\$2,663,398	\$2,799,942	\$2,665,077	\$2,930,063	\$2,980,958	\$3,180,850	\$199,892
Supplies	\$890,016	\$960,815	\$841,853	\$882,576	\$907,564	\$956,117	\$48,553
Contracted Services	\$2,742,103	\$2,836,917	\$2,776,502	\$2,715,005	\$2,766,532	\$2,775,567	\$9,035
TOTAL CURRENT EXPENSES	\$21,004,696	\$21,703,807	\$21,188,457	\$22,552,074	\$22,790,434	\$24,145,929	\$1,355,495
Capital Outlay	\$304,085	\$685,221	\$600,107	\$304,085	\$325,290	\$707,566	\$382,276
Student Financial Aid	\$100,000	\$119,403	\$86,747	\$100,000	\$67,000	\$67,000	\$0
TOTAL EXPENDITURES	\$21,408,781	\$22,508,431	\$21,875,311	\$22,956,159	\$23,182,724	\$24,920,495	\$1,737,771
Transfer to Other Funds	\$0	\$100,000	\$550,000	\$0	\$0	\$0	\$0
ENDING BALANCE							
Board Operating Contingency (5%)	\$1,070,439	\$1,063,239	\$1,093,766	\$1,065,147	\$1,159,136	\$1,244,522	\$85,386
Other Approp.for Contingencies	\$1,155,441	\$872,003	\$954,100	\$0	\$118,750	\$0	(\$118,750)
Restricted Funds	\$0	\$0	\$44,539	\$0	\$0	\$0	\$0
EXPENDITURES, TRANSFERS AND ENDING BALANCE	\$23,634,661	\$24,543,673	\$24,517,716	\$24,021,306	\$24,460,610	\$26,165,017	\$1,704,407

\*Negotiations with Instructors' Assoc.  
 incomplete by 6/30/87. Salary Adjustments  
 retroactive to 1/1/87 will be forthcoming

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - INCOME  
 (Without Lottery)

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 GENERAL FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 GENERAL FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
NET BEGINNING BALANCE							
General	\$1,312,580	\$1,231,081	\$1,231,081	\$1,297,120	\$1,297,120	\$2,047,866	\$750,746
Restricted	\$11,762	\$11,762	\$11,762	\$0	\$0	\$44,539	\$44,539
8100-8310 FEDERAL INCOME:							
8120 Veterans Education	\$0	\$769	\$769	\$0	\$0	\$0	\$0
8150 JTPA	\$0	\$49,901	\$37,876	\$0	\$0	\$0	\$0
8154 Workability II	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$0
8181 College Work Study	\$338,173	\$344,233	\$344,233	\$338,173	\$338,173	\$338,173	\$0
8184 NDSL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8186 SEOG	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8187 PELL	\$0	\$1,515	\$1,515	\$0	\$0	\$0	\$0
8188 Child Development Grant	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
8191 VEA	\$213,973	\$218,015	\$218,015	\$213,973	\$213,973	\$213,973	\$0
8193 Adult Basic Education	\$0	\$22,640	\$22,640	\$0	\$0	\$0	\$0
8194 Bilingual	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8310 Forest Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL FEDERAL INCOME</b>	<b>\$552,146</b>	<b>\$667,073</b>	<b>\$656,048</b>	<b>\$552,146</b>	<b>\$552,146</b>	<b>\$552,146</b>	<b>\$0</b>
8600 STATE INCOME:							
8611 Principal Apportionment	\$14,533,723	\$14,675,641	\$14,805,251	\$14,942,193	\$15,216,497	\$15,296,697	\$80,200
8611 Apprenticeship	\$40,000	\$40,000	\$52,978	\$40,000	\$40,000	\$40,000	\$0
8611 Equipment Funds (86-88)	\$0	\$350,000	\$0	\$0	\$165,000	\$673,329	\$508,329
8621 Disabled	\$142,873	\$142,873	\$158,522	\$142,873	\$142,873	\$142,873	\$0
8622 EOPS	\$284,422	\$311,594	\$343,594	\$284,422	\$284,422	\$284,422	\$0
8623 CAL-SOAP Grant	\$65,838	\$65,838	\$65,838	\$65,838	\$65,838	\$72,838	\$7,000
8624 CARE	\$0	\$38,376	\$38,376	\$0	\$0	\$0	\$0
8625 Foster Parent Training Grant	\$11,814	\$11,814	\$12,444	\$11,814	\$11,814	\$11,814	\$0
8655 Transfer Center	\$90,000	\$91,800	\$91,800	\$90,000	\$90,000	\$91,800	\$1,800
8658 EOP Video	\$0	\$60,000	\$60,000	\$0	\$0	\$0	\$0
8672 Homeowners Exempt	\$133,131	\$135,473	\$135,473	\$135,473	\$135,473	\$142,246	\$6,773
8679 Tax Relief Subventions	\$0	\$0	\$5,250	\$0	\$0	\$0	\$0
8690 Mandated	\$15,000	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$0
8691 Trailer Coach Fees	\$8,640	\$9,700	\$15,085	\$9,700	\$9,700	\$12,600	\$2,900
<b>TOTAL STATE INCOME</b>	<b>\$15,325,441</b>	<b>\$15,948,109</b>	<b>\$15,784,611</b>	<b>\$15,737,313</b>	<b>\$16,176,617</b>	<b>\$16,783,619</b>	<b>\$607,002</b>

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - INCOME  
 (Without Lottery)

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 GENERAL FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 GENERAL FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
8800 LOCAL INCOME:							
8811 Secured Taxes	\$4,263,670	\$4,289,881	\$4,262,939	\$4,289,881	\$4,289,881	\$4,536,000	\$246,119
8812 Unsecured Taxes	\$316,935	\$316,142	\$314,612	\$316,142	\$316,142	\$330,343	\$14,201
8813 Prior Year Taxes	\$173,423	\$150,000	\$234,219	\$150,000	\$150,000	\$226,800	\$76,800
8820 Chancellor's Office Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8830 Off Campus CWS	\$52,554	\$52,554	\$36,256	\$52,554	\$52,554	\$52,554	\$0
8840 Sales							
8842 Sales of Surplus	\$0	\$1,800	\$3,758	\$0	\$0	\$0	\$0
8845 Catalogs	\$5,000	\$3,560	\$3,520	\$5,000	\$5,000	\$5,000	\$0
8850 Rents & Leases	\$7,650	\$18,000	\$18,258	\$7,650	\$7,650	\$7,650	\$0
8860 Interest	\$230,000	\$240,000	\$230,208	\$230,000	\$230,000	\$230,000	\$0
8870 Fees							
8871 Continuing Education	\$95,000	\$95,000	\$72,707	\$95,000	\$95,000	\$95,000	\$0
8872 Nonresident Student	\$308,000	\$500,000	\$601,562	\$308,000	\$308,000	\$308,000	\$0
8873 Enrollment Fees (98%)	\$749,700	\$749,700	\$699,008	\$749,700	\$749,700	\$764,400	\$14,700
8873 Enrollment (2%)	\$15,300	\$15,300	\$14,265	\$15,300	\$15,300	\$15,600	\$300
8877 Parking	\$105,500	\$120,000	\$119,836	\$105,500	\$105,500	\$105,500	\$0
8878 Late Registration	\$0	\$13,500	\$16,451	\$0	\$0	\$0	\$0
8878 Fines	\$0	\$0	\$4,399	\$0	\$0	\$0	\$0
8878 Drop	\$50,000	\$50,000	\$78,083	\$50,000	\$50,000	\$0	(\$50,000)
8890 Other							
8890 Other	\$35,000	\$40,000	\$90,008	\$35,000	\$35,000	\$35,000	\$0
8891 Parking Fines	\$25,000	\$25,000	\$30,914	\$25,000	\$25,000	\$25,000	\$0
8891 CAL SOAP	\$0	\$5,211	\$3,211	\$0	\$0	\$0	\$0
TOTAL LOCAL INCOME	\$6,432,732	\$6,685,648	\$6,834,214	\$6,434,727	\$6,434,727	\$6,736,847	\$302,120
TOTAL INCOME	\$22,310,319	\$23,300,830	\$23,274,873	\$22,724,186	\$23,163,490	\$24,072,612	\$909,122
INCOME AND BEGINNING BALANCE	\$23,634,661	\$24,543,673	\$24,517,716	\$24,021,306	\$24,460,610	\$26,165,017	\$1,704,407

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - EXPENDITURES  
 (Without Lottery)

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 GENERAL FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 GENERAL FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
<b>1100 CERTIFICATED SALARIES</b>							
1100 Tech., Reg. School	\$5,733,674	\$5,672,283	\$5,571,195	\$6,249,705	\$6,287,702	\$6,848,180	\$560,478
1200 Non Tech., Reg. School	\$1,321,310	\$1,355,704	\$1,315,110	\$1,430,753	\$1,415,828	\$1,431,412	\$15,584
1300 Tech., Other	\$2,756,043	\$2,824,972	\$3,022,297	\$2,998,969	\$2,982,875	\$3,189,580	\$206,705
1400 Non Tech., Other	\$148,294	\$218,985	\$171,611	\$161,640	\$182,193	\$197,657	\$15,464
<b>TOTAL 1000</b>	<b>\$9,959,321</b>	<b>\$10,071,944</b>	<b>\$10,080,213</b>	<b>\$10,841,067</b>	<b>\$10,868,598</b>	<b>\$11,666,829</b>	<b>\$798,231</b>
<b>2000 CLASSIFIED SALARIES</b>							
2100 Non Instr., Reg.	\$2,882,728	\$2,992,082	\$2,891,074	\$3,142,174	\$3,191,796	\$3,393,645	\$201,849
2200 Instr. Aid Reg.	\$716,296	\$729,819	\$666,978	\$780,763	\$799,741	\$831,133	\$31,392
2300 Non Instr., Other	\$796,220	\$704,437	\$672,420	\$870,409	\$880,657	\$910,132	\$29,475
2400 Instr. Aid Other	\$354,614	\$607,851	\$594,340	\$390,017	\$394,588	\$431,656	\$37,068
<b>TOTAL 2000</b>	<b>\$4,749,858</b>	<b>\$5,034,189</b>	<b>\$4,824,812</b>	<b>\$5,183,363</b>	<b>\$5,266,782</b>	<b>\$5,566,566</b>	<b>\$299,784</b>
<b>3000 STAFF BENEFITS</b>							
3100 State Tech. Retrmt.	\$597,114	\$613,095	\$624,821	\$660,963	\$660,963	\$705,337	\$44,374
3200 Public Empl. Retrmt	\$400,261	\$420,591	\$402,292	\$442,156	\$443,051	\$461,351	\$18,300
3300 OASDHI	\$326,868	\$338,921	\$330,380	\$462,253	\$462,253	\$578,483	\$116,230
3400 Health & Welfare	\$1,014,947	\$1,028,173	\$953,022	\$1,014,947	\$1,014,947	\$1,014,947	\$0
3500 Unemploy. Insurance	\$48,039	\$48,541	\$45,929	\$49,362	\$49,362	\$52,413	\$3,051
3600 Workers Comp.	\$276,169	\$350,621	\$308,633	\$300,382	\$350,382	\$368,319	\$17,937
<b>TOTAL 3000</b>	<b>\$2,663,398</b>	<b>\$2,799,942</b>	<b>\$2,665,077</b>	<b>\$2,930,063</b>	<b>\$2,980,958</b>	<b>\$3,180,850</b>	<b>\$199,892</b>
<b>4000 SUPPLIES</b>							
4000 85-86 5% Increase	\$16,054	\$3,105	\$0	\$11,290	\$0	\$0	\$0
4000 86-87 5% Increase	\$42,000	\$4,639	\$0	\$36,960	\$4,620	\$4,620	\$0
4300 Instructional	\$526,197	\$592,488	\$548,349	\$522,882	\$534,922	\$572,038	\$37,116
4500 Support Services	\$241,372	\$293,941	\$238,705	\$260,176	\$315,133	\$326,570	\$11,437
4600 Other	\$64,393	\$66,642	\$54,799	\$51,268	\$52,889	\$52,889	\$0
<b>TOTAL 4000</b>	<b>\$890,016</b>	<b>\$960,815</b>	<b>\$841,853</b>	<b>\$882,576</b>	<b>\$907,564</b>	<b>\$956,117</b>	<b>\$48,553</b>



SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - EXPENDITURES  
 (Without Lottery) (cont'd)

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 GENERAL FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 GENERAL FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
5000 OTHER OPERATING EXPENSES & SERVICES							
5000 Other Operating Expense	\$97,960	\$67,623	\$16,496	\$97,960	\$90,282	\$90,282	\$0
5100 Cntr. Persl. Serv.	\$110,087	\$263,519	\$355,138	\$110,412	\$141,935	\$138,395	(\$3,540)
5200 Trav/Conf.,Mileage/In Serv Ed	\$83,350	\$91,797	\$103,317	\$83,887	\$94,862	\$96,662	\$1,800
5300 Dues & Memberships	\$37,718	\$29,378	\$25,927	\$37,718	\$37,868	\$37,868	\$0
5400 Insurance	\$179,493	\$174,931	\$176,716	\$179,493	\$189,493	\$189,493	\$0
5500 Utilities	\$739,224	\$743,405	\$709,973	\$740,784	\$794,784	\$794,784	\$0
5600 Contracts,Rents & Leases	\$1,223,224	\$1,245,753	\$1,204,603	\$1,207,204	\$1,151,034	\$1,159,809	\$8,775
5700 Legal, Elect.Audit	\$130,125	\$119,275	\$111,839	\$130,125	\$130,125	\$130,125	\$0
5800 Other Services	\$140,922	\$101,236	\$72,493	\$127,422	\$136,149	\$138,149	\$2,000
TOTAL 5000	\$2,742,103	\$2,836,917	\$2,776,502	\$2,715,005	\$2,766,532	\$2,775,567	\$9,035
6000 CAPITAL OUTLAY							
6200 Buildings	\$85,000	\$89,478	\$43,631	\$85,000	\$85,000	\$85,000	\$0
6300 Library Books	\$43,950	\$43,950	\$44,301	\$43,950	\$43,950	\$142,279	\$98,329
6400 Equipment - New	\$137,413	\$153,550	\$180,968	\$137,413	\$143,618	\$144,318	\$700
6448 Equipment - Replace	\$37,722	\$48,243	\$39,602	\$37,722	\$52,722	\$52,722	\$0
6400 Equipment - St. Fund	\$0	\$350,000	\$291,605	\$0	\$0	\$283,247	\$283,247
6500 Lease Purchase							
TOTAL 6000	\$304,085	\$685,221	\$600,107	\$304,085	\$325,290	\$707,566	\$382,276
7000 OTHER OUTGO							
7500 Student Aid	\$100,000	\$119,403	\$86,747	\$100,000	\$67,000	\$67,000	\$0
7600 Maintenance							
TOTAL 7500-7600	\$100,000	\$119,403	\$86,747	\$100,000	\$67,000	\$67,000	\$0
TOTAL EXPENDITURES	\$21,408,781	\$22,508,431	\$21,875,311	\$22,956,159	\$23,182,724	\$24,920,495	\$1,737,771
7000 OTHER OUTGO							
7300 Transfer to Other Fund	\$0	\$100,000	\$550,000	\$0	\$0	\$0	\$0
TOTAL 7300	\$0	\$100,000	\$550,000	\$0	\$0	\$0	\$0

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - EXPENDITURES  
 (Without Lottery) (cont'd)

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 GENERAL FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 GENERAL FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
ENDING BALANCE							
Board Operating Contingency (5%)	\$1,070,439	\$1,063,239	\$1,093,766	\$1,065,147	\$1,159,136	\$1,244,522	\$85,386
Other Approp. for Contingencies	\$1,155,441	\$872,003	\$954,100	\$0	\$118,750	\$0	(\$118,750)
Restricted	\$0	\$0	\$44,539	\$0	\$0	\$0	\$0
EXPENDITURES, TRANSFERS & ENDING BALANCE	\$23,634,661	\$24,543,673	\$24,517,716	\$24,021,306	\$24,460,610	\$26,165,017	\$1,704,407

SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
1987--1988 ADOPTION BUDGET  
(Without Lottery)

Changes to the 1987-1988 Tentative Budget for the Adoption Budget:

INCOME

State General Revenue \$ 441,693

ACCOUNT/DESCRIPTION	TENTATIVE	ADOPTION	DIFFERENCE
8611 Prncpl Apportmnt	\$15,216,497	\$15,296,697	\$ 80,200
8672 Hmwnrs Exmpt	135,473	142,246	6,773
8679 Tax Relief Subv.			
8691 Trlr Coach Fee	9,700	12,600	2,900
8811 Secured Taxes	4,289,881	4,536,000	246,119
8812 Unsecured Tax	316,142	330,343	14,201
8813 Prior Year	150,000	226,800	76,800
8873 Enrlmt Fee (98%)	749,700	764,400	14,700
	\$20,867,393	\$21,309,086	\$ 441,693

State General Revenue Increased for the Following Reasons:

1. Adjustment to the 1987-1988 base using the 1986-1987 estimated actual rather than funded ADA.
2. Increased estimate of 1987-1988 ADA.
3. Increase in inflation adjustment from 2.7% to 3.4%

ADA USED:	1986-87	1986-87	1987-88	1987-88
	<u>FUNDED</u>	EST. ACTUAL	BASE	BUDGET
Credit	6761.64	6812	6812	6812
Non-Credit	1901.37	1935	1935	1935
TOTAL	8663.01	8747	8747	8747

State Equipment - To Increase Budget to \$575,000	410,000
State Library Materials	98,329
Special Program Adjustment	
Cal Soap	7,000
Transfer Center	1,800
Enrollment Fees (2%) Adjustment	300
Drop Fee Elimination	<u>(50,000)</u>
TOTAL INCOME INCREASE	\$ 909,122

EXPENDITURES

State Equipment (\$291,603 expended in 1986-1987)	\$ 283,397
State Library Materials	98,329
Salary and Benefits increased to include 3.4% annualized for all employees plus retroactive pay for Instructors' Association.	1,078,547
Supplies Increase (3.4%)	30,912
Approved CPC Resource Requests	207,728
Special Program Adjustments	
Cal Soap	7,000
Transfer Center	1,800
Sabbatical Leave and Other Hourly Adjustments	30,058
TOTAL EXPENDITURES	\$1,737,771

August 20, 1987

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - SUMMARY  
 LOTTERY

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 LOTTERY FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 LOTTERY FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
NET BEGINNING BALANCE	\$534,410	\$554,955	\$554,955	\$0	\$0	\$578,360 *	\$578,360
INCOME	\$1,033,340	\$756,000	\$858,699	\$0	\$165,000	\$765,000	\$600,000
INCOME AND BEGINNING BALANCE	\$1,567,750	\$1,310,955	\$1,413,654	\$0	\$165,000	\$1,343,360	\$1,178,360
=====							
EXPENDITURES							
Certificated Salaries	\$246,500	\$64,632	\$43,785	\$0	\$0	\$151,592	\$151,592
Classified Salaries	\$59,873	\$148,412	\$65,223	\$0	\$0	\$40,316	\$40,316
Employee Benefits	\$5,967	\$12,545	\$14,964	\$0	\$0	(\$3,251)	(\$3,251)
Supplies	\$45,980	\$190,952	\$156,181	\$0	\$0	\$28,282	\$28,282
Contracted Services	\$322,223	\$480,222	\$381,662	\$0	\$0	\$184,498	\$184,498
TOTAL CURRENT EXPENSES	\$680,543	\$896,763	\$661,815	\$0	\$0	\$401,437	\$401,437
Capital Outlay	\$176,120	\$276,853	\$173,479	\$0	\$0	\$115,585	\$115,585
TOTAL EXPENDITURES	\$856,663	\$1,173,616	\$835,294	\$0	\$0	\$517,022	\$517,022
ENDING BALANCE							
Appropriation for Contingencies	\$711,087	\$137,339	\$578,360	\$0	\$165,000	\$826,338	\$661,338
EXPENDITURES, TRANSFERS & ENDING BALANCE	\$1,567,750	\$1,310,955	\$1,413,654	\$0	\$165,000	\$1,343,360	\$1,178,360

\*Negotiations with Instructors' Assoc.  
 incomplete by 6/30/87. Salary Adjustments  
 retroactive to 1/1/87 will be forthcoming

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - EXPENDITURES  
 LOTTERY

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 LOTTERY FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 LOTTERY FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
1100 CERTIFICATED SALARIES							
1100 Tech., Reg. School		\$6,788				\$129,200	\$129,200
1200 Non Tech., Reg. School		\$22,585	\$38,242				
1300 Tech., Other		\$552				\$1,032	\$1,032
1400 Non Tech., Other		\$34,707	\$5,543			\$21,360	\$21,360
TOTAL 1000	\$246,500	\$64,632	\$43,785	\$0	\$0	\$151,592	\$151,592
2000 CLASSIFIED SALARIES							
2100 Non Instr., Reg.		\$51,297	\$28,437				
2200 Instr. Aid Reg.		\$16,653	\$13,122			\$3,531	\$3,531
2300 Non Instr., Other		\$64,388	\$18,735			\$36,785	\$36,785
2400 Instr. Aid Other		\$16,074	\$4,929				
TOTAL 2000	\$59,873	\$148,412	\$65,223	\$0	\$0	\$40,316	\$40,316
3000 STAFF BENEFITS							
3100 State Tech. Retrmt.		\$1,202	\$3,545				
3200 Public Empl. Retrmt		\$5,854	\$3,580			(\$732)	(\$732)
3300 OASDHI		\$3,574	\$2,502			(\$630)	(\$630)
3400 Health & Welfare		\$663	\$3,750			(\$1,250)	(\$1,250)
3500 Unemploy. Insurance		\$383	\$420			(\$511)	(\$511)
3600 Workers Comp.		\$869	\$1,167			(\$128)	(\$128)
TOTAL 3000	\$5,967	\$12,545	\$14,964	\$0	\$0	(\$3,251)	(\$3,251)
4000 SUPPLIES							
4300 Instructional		\$172,735	\$150,733			\$14,607	\$14,607
4500 Support Services		\$17,717	\$5,347			\$13,276	\$13,276
4600 Other		\$500	\$101			\$399	\$399
TOTAL 4000	\$45,980	\$190,952	\$156,181	\$0	\$0	\$28,282	\$28,282

SANTA BARBARA COMMUNITY COLLEGE DISTR  
 1987--1988 ADOPTION BUDGET - EXPENDITURES  
 LOTTERY (cont'd)

\*\*\*\*\* 1986-1987 \*\*\*\*\*  
 LOTTERY FUND

\*\*\*\*\* 1987-1988 \*\*\*\*\*  
 LOTTERY FUND

	ADOPTED	ADJUSTED	ACTUAL	PRELIMINARY	TENTATIVE	ADOPTION	DIFFERENCE
5000 OTHER OPERATING EXPENSES & SERVICES							
5000 Other Operating Expense							\$0
5100 Cntr. Persl. Serv.		\$128,828	\$73,276			\$52,339	\$52,339
5200 Trav/Conf., Mileage/In Serv Ed		\$14,799	\$6,353			\$10,833	\$10,833
5600 Contracts, Rents & Leases		\$322,745	\$302,033			\$120,976	\$120,976
5800 Other Services		\$13,850				\$350	\$350
TOTAL 5000	\$322,223	\$480,222	\$381,662	\$0	\$0	\$184,498	\$184,498
6000 CAPITAL OUTLAY							
6200 Buildings		\$5,000				\$5,000	\$5,000
6400 Equipment - New		\$262,373	\$170,369			\$104,635	\$104,635
6448 Equipment - Replace		\$9,480	\$3,110			\$5,950	\$5,950
TOTAL 6000	\$176,120	\$276,853	\$173,479	\$0	\$0	\$115,585	\$115,585
TOTAL EXPENDITURES	\$856,663	\$1,173,616	\$835,294	\$0	\$0	\$517,022	\$517,022
ENDING BALANCE							
Other Approp. for Contingencies	\$711,087	\$137,339	\$578,360	\$0	\$165,000	\$826,338	\$661,338
EXPENDITURES, TRANSFERS & ENDING BALANCE	\$1,567,750	\$1,310,955	\$1,413,654	\$0	\$165,000	\$1,343,360	\$1,178,360

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

1987--1988 ADOPTION BUDGET

LOTTERY

INCOME

To increase 1987-1988 Lottery amount ot \$765,000 \$600,000

EXPENDITURES

Unexpended Prior Year Lottery Allocations \$338,322  
Retroactive Pay for Instructors' Association 103,200  
CPC Approved Items - Current Year 75,500

TOTAL EXPENDITURES \$517,022

ENDING BALANCE

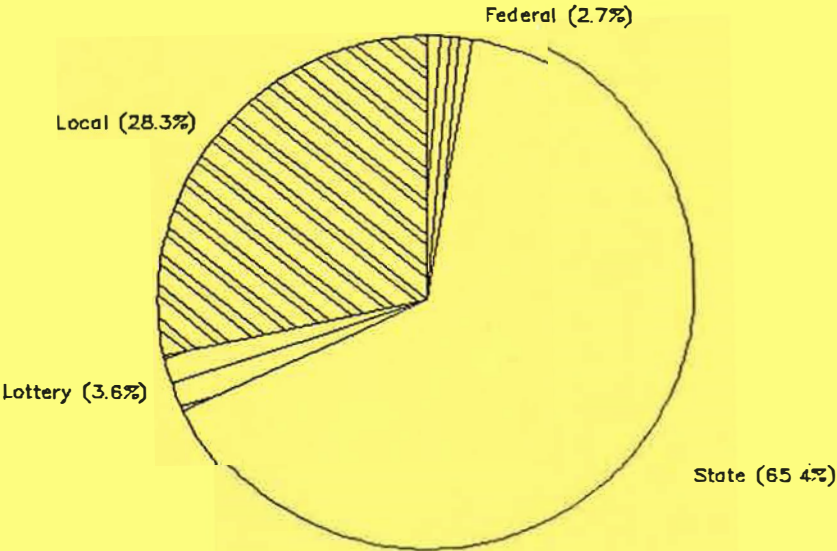
1986-1987 Lottery Funds \$136,838  
1987-1988 Lottery Funds 689,500  
\$826,338

August 18, 1987

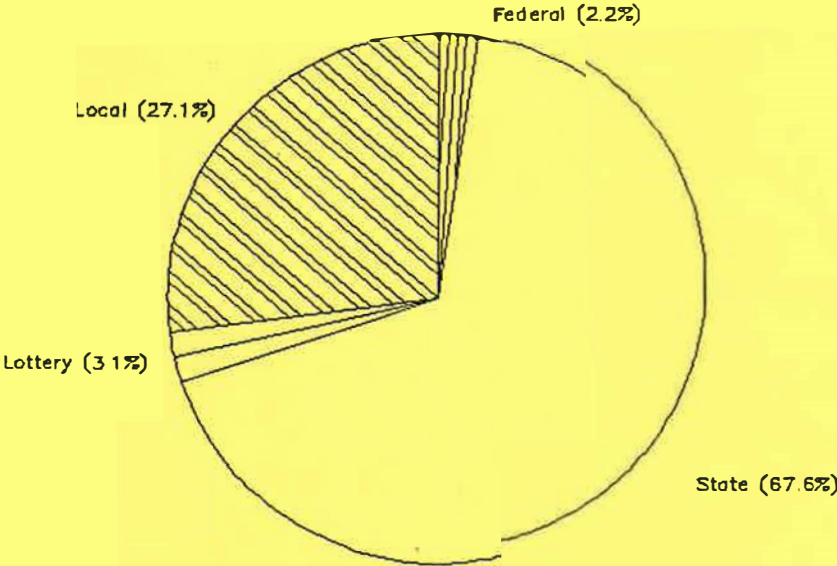


# INCOME SOURCE COMPARISON

1986-87 ACTUAL \$24,133,572



1987-88 BUDGET \$24,837,612

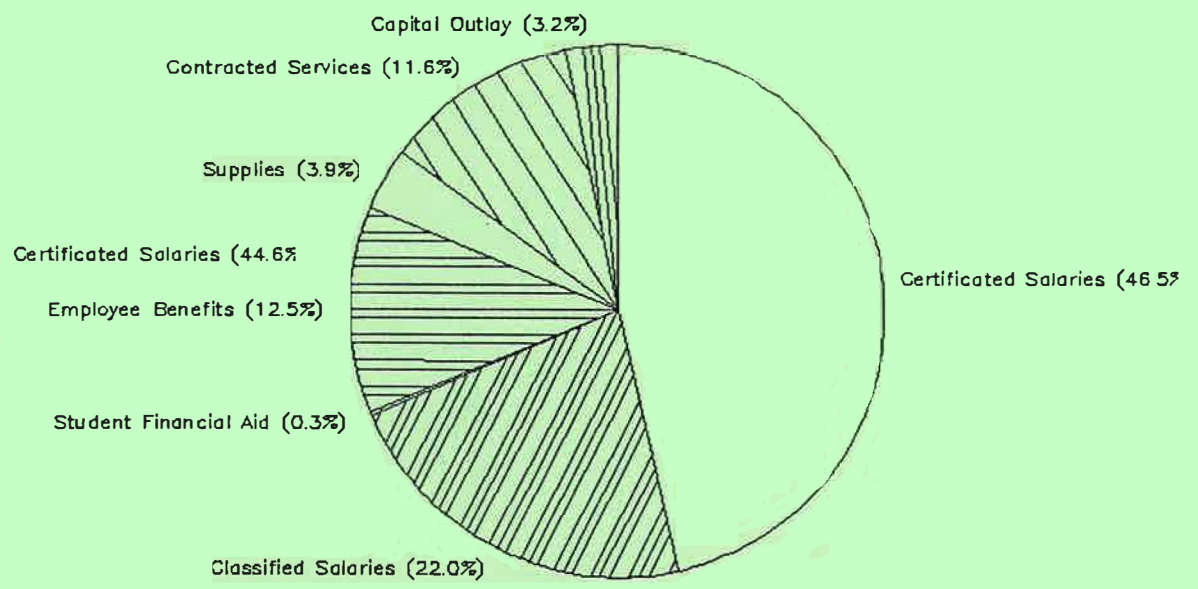
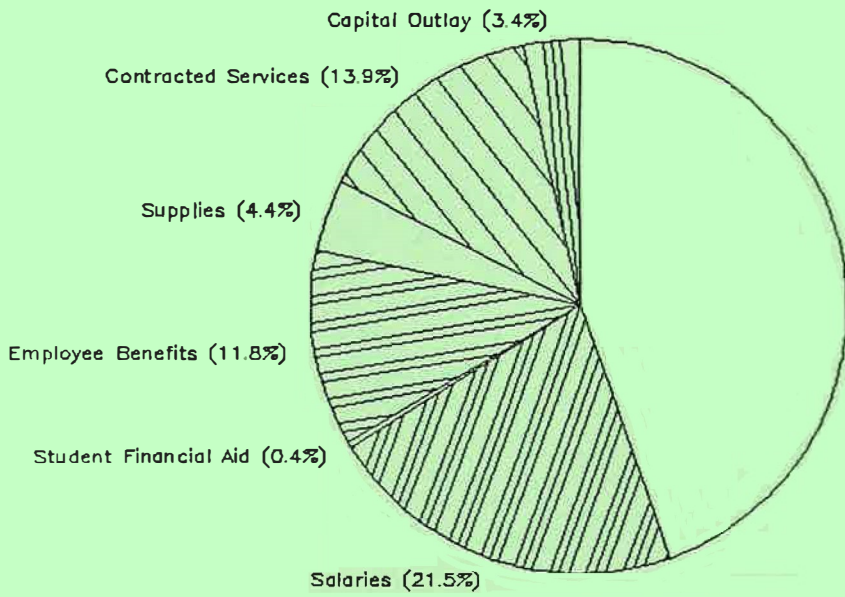




# EXPENDITURES COMPARISON

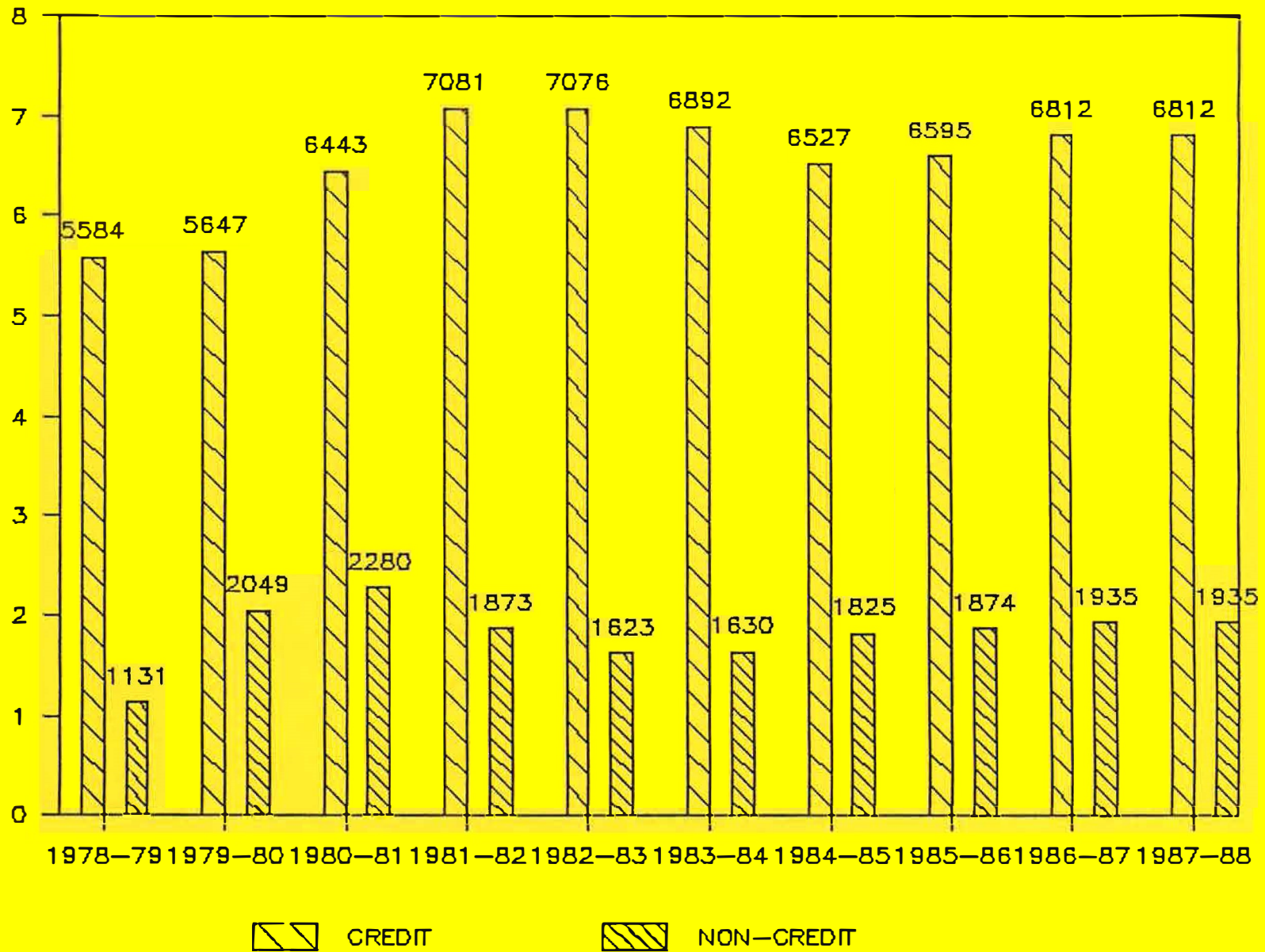
1986-87 ACTUAL \$22,710,605

1987-88 BUDGET \$25,437,517



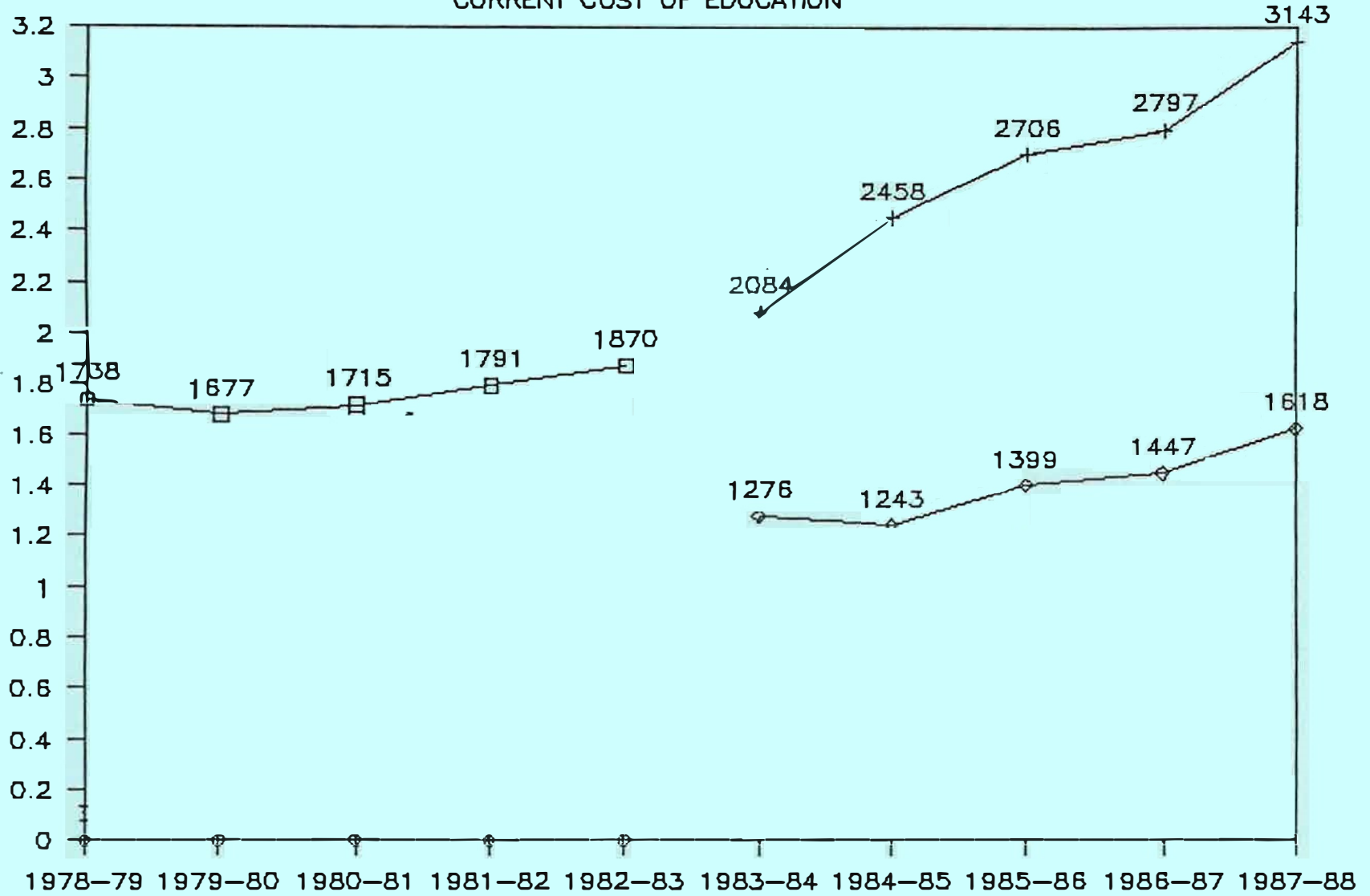
# AVERAGE DAILY ATTENDANCE

1978-79 TO 1987-88



# COST PER A.D.A.

## CURRENT COST OF EDUCATION



□ CREDIT NON/CREDIT

+ NON CREDIT

◇ CREDIT

*CREDIT/NON-CREDIT FUNDED AT DIFFERENT RATES BEGINNING IN 1983-84.*

RESOURCE REQUESTS - RANKED  
1987-88

<u>Funding Source</u>	<u>Department</u>	<u>Item</u>	<u>Est. Cost</u>
	1. Academic Affairs (Health/Safety/Compliance)		
G.F. one-time only	Theatre Arts	Laundry room ventilation (toxic fumes)	3,000
	Art	Vacuum for ceramics lab (silica dust)	700
	P.E.	Women's Locker Room (security)	2,500
	Early Childhood Ed.	Repairs and Improvements (comply with State regulations)	1,500
	2. Student Affairs		
	Matriculation:		
Matriculation	1.	Increase 1/2 time testing tech. to full-time	7,000
	2.	5 Assessment workers, 6 hrs/day, 20 days	3,600
	3.	Hourly certificated Counselors	5,000
	4.	3 Additional readers for essays, \$18/hr, 30 hrs	1,620
	5.	3 Workers for Assessment table at registration 6 hrs/day, 14 days	1,512
	6.	Student assistants for orientation	3,000
	7.	Student Planning Guide	2,900
	8.	Supplies for Assessment (scanforms, etc.)	2,500
	9.	Student worker for evaluation, 200 hrs.	640
	10.	LD specialists, \$18/hr., 2/40 hrs., in summer	1,440
	11.	College specialist to evaluate applications for special placement tests and to monitor tests	500
G.F.	3. Admissions	Admissions Clerk	21,246
G.F.	4. Personnel	Secretary/Clerk	23,000
G.F.	5. Accounting	Senior Account Clerk	22,000
Matric.	6. Tutorial	Tutors increase	15,000
GF	7. Library	On-going commitment for information	1,725
Matric.	8. Math (Mastery Learning)	Tutor coordinators, classified hrly; testers, classified hourly	6,030
Hold	9. Student Services	Mentor Program	6,000
	10. Honors	Honors budget, (supplies, P & D, consultants, field trips)	5,000
G.F.	11. Personnel	Affirmative Action advertising	2,000
	12. Counseling	Articulation Officer (20 hrs/wk)	15,000
Matric.	13. Counseling	Printing, publication Student Planning Guide	4,000
G.F.	14. Publications	15% increase in Publications production operating budget	7,027
G.F.	15. Data Processing/ Business Services	.50 FTE classified to provide support to software and hardware users on campus	12,000
		.50 FTE for services in Communications	12,000

Continued ...

<u>Department</u>	<u>Item</u>	<u>Est. Cost</u>
16. Math/English	1 FTE Regular classified secretary	20,000
17. Financial Aids	Staff development and computer training	2,250
Lottery 18. Student Services	Consultant Contract Education/Business Liaison - George Gregory	35,000
19. Transfer Center	Minority Transition Program Peer Advisor (5) 5,000	5,000
20. Theatre Arts	General student hourly for Technical Theatre program	8,000
21. Athletics	Substance Abuse	500
22. Academic Affairs	Readers increase	9,000
<del>23. Dental Assisting</del>	<del>Supplies</del>	<del>1,000</del>
<del>24. Faculty Enrichment</del>	<del>New faculty orientation</del>	<del>3,100</del>
25. Counseling	Clerical hourly support	2,600
26. P.E.	General student hrly (Wellness/Training/P.E. gym cage)	4,000
27. Academic Affairs	Program evaluation costs (P & D, class. hrly, consultant, mileage, cert. hrly)	4,180
28. Disbl'd. Studts. Serv.	Office renovation for computer equipment	500
39. Student Activities	Hourly assistant	4,000
30. College Information	.50 FTE Writer (increased workload related to early schedule development)	13,000
31. Counseling	Hrly counselor for non-matriculated students (1,200 hrs)	18,000
32. Counseling	Work station for secretary's desk	1,500
33. College Information	.50 FTE Writer (increased workload on schedule due to expanded programs)	13,000
34. Publications	Increased production costs	16,851
	<b>TOTAL</b>	<b>350,921</b>

DCC: RESREQ.RANKED  
 5/18/87  
 Revised/Approved CPC 6/2/87

RECEIVED

OCT 2 1987

BUSINESS MANAGER

To: Charles Hanson  
From: Gran Knox

Re: Gym Bleachers

*S 9/30/87*

American Eagle Co., a bleacher installation and maintenance firm, spent five days in our gym repairing the bleachers. This cost us \$11,500.00.

The primary cause of this damage to the bleachers is the way they are manhandled out and in. They are pulled out by two people, one on each end. First one pulls until he has his side locked up then the other jerks his side until it locks up. In doing this the metal parts on the bleachers track are bent or broken.

The other cause of damage is the cable that is attached to the west wall and used to stabilize the volleyball nets. This cable catches on wood boards and breaks out large pieces. It also catches on the metal parts when the bleachers are pulled out and bends the structural metal frame.

When parts of the under carriage of the bleachers are bent and broken we could have a very serious accident when the bleachers are full of people. There are two recommendations that I would like to make that would prevent the costly repairs and potential injury. The first is to purchase an electric cart to be used to open and close the bleachers properly. The second is to install proper sleeves and plates for the volleyball posts and eliminate the cable that runs through the bleachers.

cc: Pat Moorhouse

There was considerable discussion on the timelines for the allocation of lottery and instructional equipment funds. Members felt that the timeline as proposed (October 12, Notices sent to departments - November 4, DCC action) did not give departments enough time to prepare and review items. After a lengthy discussion, the Council endorsed an extended timeline and voted to conduct both processes simultaneously. The timeline for the allocation of instructional equipment funds is:

- Information Memorandum to all Faculty ..... Monday, October 5
- Report on Lottery Allocations, 1987-88 to CPC ..... Tuesday, October 6
- Instructional Equipment Requests to John Romo ..... Monday, October 19
- Prioritized Listing of Instructional Equipment Requests to DCC ..... Friday, October 30
- DCC Hearing Stage of Instructional Equipment Requests ..... Wednesday, November 4
- DCC Hearing Stage - Lottery Requests
- DCC Action Stage - Instructional equipment ..... Wednesday, November 18
- DCC Action stage - Lottery ..... Wednesday, December 2

M/S/C Hodes/Seaver

That all departmental new equipment requests be sent to the Division Deans by October 19 to ensure sufficient time to review requests and to prepare recommendations.

AYES: 9 NOES: 0 ABST.: 0

Amendment to motion submitted by L. Friesen:

That in the prioritization process Division Deans meet with the departments in their areas to review all requests before they are submitted to DCC.

Procedures for Ranking Departmental Resource Requests


The Chair announced the timeline for ranking departmental personnel requests:

- Intent to Retire submitted to Vice Presidents ..... December 1, 1987
- Personnel Requests to the Office of Academic Affairs ..... December 15, 1987
- DCC First Hearing ..... January 6, 1988
- DCC Action Stage ..... January 20, 1988

The Chair stated that all positions not approved for filling will be included in the general resource requests prioritization by DCC.

SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION DIVISION  
SELMER O. WAKE CONTINUING EDUCATION CENTER  
300 NORTH TURNPIKE ROAD  
SANTA BARBARA CA 93111

TO: Dr. Martin Bobgan

FROM: Tom Travis 

DATE: September 10, 1987

RE: Prop 56 Request

Request is hereby made for designation of \$52,300 for purchase of new computer equipment related peripherals, software and programmed instructional materials for use in the computer labs and Office Skills Center at Wake.

Increasing enrollments in our noncredit computer training programs and requests for use of our labs by the SBCC credit programs make it necessary to replace our outdated Apple lab with a more state-of-the-art multipurpose facility. This would enable us to have two IBM compatible labs for business applications training. Four new MS-DOS microcomputers would be placed in the Office Skills Center for training in secretarial skills.

Specification and price estimates (written quotes have been received) are as follows:

AT compatible/ OS2 compatible 80286 processor computers with 640 K memory, 1-360 K floppy drive, 1-20 meg. hard disk, 101 key enhanced style keyboard, amber monitor with tilt swivel base, mono graphics and color graphics compatible video card, mouse, with printer port. Near letter quality graphics printers.

Software and Programmed Materials	Varied	\$ 8,000
26 computers	@ \$1511	\$39,286
9 printers	@ \$ 185	\$ 1,665
9 switch boxes	@ \$ 42	<u>\$ 378</u>
	Sub Total	\$49,329
	Tax	<u>\$ 2,960</u>
	Grand Total	\$52,289

TT:ma

CPC92287





Santa Barbara Community College District  
**Santa Barbara City College**

RECEIVED  
 JUL 01 1987  
 ACADEMIC AFFAIRS

721 Cliff Drive □ Santa Barbara, California 93109-9990 □ (805) 965-0581

TO: Vice President John Romo  
 FROM: Peter MacDougall *PM*  
 DATE: June 30, 1987  
 RE: CPC Policies and Procedures' Recommendations

I have reviewed the recommendations on Policies and Procedures for CPC and have the following suggestions:

Under 1312.1 Functions

1. Item (b) to read -- "Plan and develop short and long-range objectives of the College."  

In effect, this function will be achieved through CPCs oversight of the College planning process. The mission and statement of institutional directions will be operationally defined by the specific objectives (long and short range) of the various units of the College. The product that defines these will be the College's five-year plan. The plan will then serve as the basis for the resource allocation process.
2. I would recommend elimination of Function (e) at this time. Two activities will be taking place within the next few months that will be instrumental in defining what role CPC may have in policy formulation. The first is collective bargaining and the determination of policies that will/will not be included in the collective bargaining agreement. In addition, Mr. Garey, President of the Academic Senate, will be reviewing with us the processes by which College policies, especially academic affairs, are determined.
3. Add as Item (f) - "Review institutional research objectives and projects."  

The Council can be of particular assistance in assuring our research efforts are coordinated with the College planning processes.

Please express my thanks to the Council for their work on these policies and also the excellent advice they have provided throughout the 1986-87 year.

PRM:a1

Attachment - Revised Policies

CPC92287

SANTA BARBARA CITY COLLEGE  
POLICIES AND PROCEDURES

1312 COLLEGE PLANNING COUNCIL POLICIES AND PROCEDURES

1312.1 Functions

The College Planning Council is an administrative college committee which acts in an advisory capacity to the President. It is composed of certificated, classified and administrative staff and a student representative. Purposes and functions of the Council are to:

- a. Coordinate the development of the College Mission and Institutional Priorities documents.
- b. Plan and develop short- and long-range objectives of the college.
- c. Participate in the development of the college budget.
- d. Review department/program Five Year Plans and rank resource requests.
- e. Serve as the Steering Committee for Accreditation.
- f. Review Institutional Research objectives and projects.
- g. Establish ad hoc committees as needed.

1312.2 Council Governing Structure

The College Planning Council shall follow Robert's Rules of Order during all formal meetings.

1312.3 Membership

The voting members of the College Planning Council shall be:

- a. The members of the President's Cabinet (Vice President of Academic Affairs, Vice President of Continuing Education, Vice President of Student Affairs, Personnel Director and Business Manager).
- b. The President of the Academic Senate.
- c. Three Division Chairpersons elected by the Division Chair Council. Division Chairpersons will serve two-year staggered terms
- d. One classified employee selected by the President of the college (one year term).
- e. One student member selected by the Student Senate with the approval of the Superintendent/President (one year term).

1312.4 Chairing of the Council

- a. The Vice President of Academic Affairs shall be the chairperson of the Council.
- b. A Vice Chairperson shall be elected by a majority of the membership each year as the first order of business during the first meeting of the new college year. Duties will include:
  - (1) Assisting the Vice President, Academic Affairs in the preparation of the agenda.
  - (2) Chairing of Council meetings in the absence of Vice President, Academic Affairs.

1312.5 Quorum

- a. Six or more voting members present at a meeting shall constitute a quorum.

1312.6 Meetings

- a. Regular meetings of the Council shall be held on the first and third Tuesdays of the month.
- b. Special meetings shall be called by the Chairperson as needed.
- c. Notice of meetings shall be announced no later than three college days prior to the meeting by distribution of the Agenda. For major Action items (as determined by the Chair and the Vice-Chair), attachments to accompany the agenda shall be requested.

1312.7 Council Actions

Action items before the Council shall be presented in two stages. The first presentation shall be a hearing of the proposed item with final Council action occurring at the subsequent meeting. Action items announced in the agenda shall be designated as "Hearing" or "Action."

1312.8 Minutes

- a. Minutes of each meeting shall be kept and approved by the Council and will become historical records of the institution filed in the Office of Academic Affairs.

1312.8 Minutes

- b. Minutes will not be discarded unless approved by the Council. Minutes shall be distributed to: members, CSEA President, Student Senate President, Deans, Assistant Deans, Assistant to the President, Division Chairpersons, Department Chairpersons, College Information Officer, Continuing Education Instructor's Association, President, Credit Instructors' Association President.

1312.9 Revisions to Policies and Procedures

These policies and procedures may be revised by an affirmative vote of two-thirds of the total membership.

POL:CPC.POL  
7/1/87  
Approved-Pres.Office

SANTA BARBARA CITY COLLEGE

VICE PRESIDENT OF  
ACADEMIC AFFAIRS  
J. ROMO

E. COHEN  
Dean Instructional Services

DIVISIONAL RESPONSIBILITIES

English

1. Composition & Literature
2. Essential Skills
3. English As a Second Language
4. Journalism

Mathematics//Computer Science

1. Mathematics  
Mathematics 1  
Technical Mathematics
2. Computer Science

New Dean, Instructional Services

DIVISIONAL RESPONSIBILITIES

Technologies

1. Auto Services
2. Business Office Education
3. Drafting
4. Electronics/Computer Tech.
5. Graphics/Photography
6. Landscape Horticulture
7. Machine Shop/Welding
8. Marine Technology
9. Water Science

Instructional Support

1. Media
2. TV Studio
3. Library
4. CAI
5. Teacher Aides/Readers
6. ICPC

J. FRIEDLANDER  
Dean, Instructional Services

DIVISIONAL RESPONSIBILITIES

Business Education

1. Business Administration
2. Finance/Investment/Real Estate
3. Marketing/Management/Supervision
4. Hotel/Restaurant/Culinary

Fine Arts/Communication

1. Art
2. Music
3. Theatre Arts
4. Communication

Soc. Sci./For. Languages

1. American Ethnic Studies
2. French
3. German/Italian/Chinese/Japanese
4. Spanish
5. History/Geography
6. Philosophy
7. Poli Sci./Economics
8. Psychology
9. Sociology/Anthropology
10. Library

D. SLOANE REPLACEMENT  
Temp. Dean, Instructional Services

DIVISIONAL RESPONSIBILITIES

Health Technologies/Human Services

1. Associate Degree Nursing
2. Dental Assisting
3. Licensed Vocational Nursing
4. Radiologic Technology
5. Administration of Justice
6. Early Child. Ed./Children's Center
7. Cosmetology

Physical Education

1. Athletics
2. Physical Education/Recreation

Sciences

1. Biology
2. Chemistry
3. Earth Sciences
4. Physics/Engineering