

**Santa Barbara City College  
College Planning Council  
Monday, June 18, 2012  
2:00 p.m. – 4:00 p.m.  
A218C  
Minutes**

PRESENT

J. Friedlander, (Chair), Acting Superintendent/President  
O. Arellano, VP, Continuing Education;  
L. Auchincloss, Pres., CSEA;  
P. Bishop, VP Information Technology;  
R. Else, Sr. Dir. Inst. Assessment, Research & Planning;  
S. Ehrlich, VP HR &LA;  
K. Monda, Academic Senate Representative, Chair Planning & Resources Committee;  
J. Negroni, SBCC Student Trustee, ASB President Substitute  
D. Nevins, President, Academic Senate;  
K. O'Connor, Academic Senate Representative;  
C. Salazar, Classified Staff Representative  
M. Spaventa, Executive VP Ed Programs;  
J. Sullivan, VP Business Services

ABSENT:

K. Neufeld, President-elect, Academic Senate;  
D. Morris, VP, Academic Senate;

GUESTS:

C. Alsheimer, Instructors' Assoc. (IA);

J. Bailey, Director, Continuing Education;  
P. Butler, P&R, Academic Senate;  
GUESTS: (*cont*)  
J. Daly, Continuing Education Instructor  
N. Eggli, Continuing Education Instructor  
P. English, Director, HR/LA  
A. Harper, Director, Continuing Education;  
K. Harris, Director, Continuing Education;  
J. McPheter, Classified Consultation Group;  
A. Olguin, Professor, Psychology Dept.  
A. Orozco, Classified Consultation Group;  
B. Pazich, Dean Educational Programs  
S. Saenger; Co-Chair, Cont. Ed. IA;  
A. Scharper, Dean, Education Programs  
J. Schultz, Professor, Earth/Planetary Sciences;  
L. Stark, Pres. Instructors' Association  
E. Stein, Classified Consultation Group  
E. Stoddard, Continuing Ed Task Force  
L. Vasquez, ITC, Committee  
J. Walker, co-Steward of the Supervisory Bargaining Unit (SBU)

**1.0 Call to Order**

- 1.1 Approval of past minutes: 3/25/11, 4/05/11, 4/08/11, 4/19/11 (Atts. 1, 2, 3, 4)  
Acting Superintendent/President Friedlander called the meeting to order and asked for the approval of the above minutes.

**M/S/C (Bishop/Monda) to approve the minutes of the March 25, 2011 CPC meetings. There were five abstentions and the rest were in favor.**

**M/S/C (Bishop/Monda) to approve the minutes of the 4/05/11, 4/08/11 CPC meetings and amended minutes of the 4/19/11 CPC meeting. There were five abstentions and the rest were in favor.**

## **2.0 Announcements**

- 2.1 Dr. Friedlander announced that this was VP, HR/LA Ehrlich's last CPC Meeting as she will be retiring June 30, 2012. He thanked her for the excellent work for the College.
- 2.2 Dr. Friedlander wished Acting VP Spaventa a Happy Birthday.

## **3.0 Information Items**

- 3.1 Media Conference to announce new CSUCI Bachelor's and MBA degree programs offered on our campus. (Att. 5)
- 3.2 Editorial in the Sunday, June 17, 2012, Santa Barbara News-Press Voices Section on the college's efforts to expand transfer opportunities for its students (article will be sent to you on Monday).
- 3.3 Dr. Gaskin's first day at work will be on Monday, July 9. A Reception for Dr. Gaskin will be held from 9:00 a.m. – 10:00 a.m. in the Helen Pedotti (Administration building) Courtyard.
- 3.4 Sue Ehrlich, VP, HR/LA, has announced her retirement from the college at the end of this month. A Campus-wide Reception for Sue Ehrlich will take place on Tuesday, June 19<sup>th</sup> in the GDR from 9:00-10:00 a.m.
- 3.5 Recognitions received for:
  - A. EOPS Transition Program (Rice Diversity Award)
  - B. Application to compete for Aspen Prize Award has been submitted.
  - C. Career Center will be featured on PBS Road Show

~ Four SBCC Career Center faculty and staff will be on the road this summer interviewing a wide range of people in jobs they love for *Road Trip Nation*, a PBS television series, (<http://roadtripnation.com>). SBCC was selected as one of the two teams from all 112 community colleges in the state for this special project made available by *Road Trip Nation* and the California Community Colleges Chancellor's Office Career Advisory Committee. The SBCC team includes Holly Eubank, Val Eurman, Kristin Frascella, and Cami Vignoe.

The Chancellor's advisory committee will supply a stipend to each participant and the technical equipment for filming. The interviews will be completed this summer and then made available for public viewing. The SBCC Career Center has been presenting similar stories through its *How I Made It* series which is available on the SBCC web site.

## **4.0 Discussion Items**

- 4.1 Preliminary Analysis of the State's 2012 – 2013 budget for the College. (To be distributed)
- 4.2 Review of college budget assumptions for 2012-13. (Att. 6)
- 4.3 Tentative Budget that was approved by the Board at the June 14, 2012 Study Session (Att. 7)

VP Sullivan projected a PowerPoint presentation of the 2012-13 Tentative Budget that was approved at the 6/14/12 Study Session. Mr. Sullivan walked the members through the comparison of the 2011-12 projections to the 2012–13 Tentative Budget. Mr. Sullivan started with the revenues and explained what revenues had been included and why. He compared the expenses from the 2011 -12 projection to the 2012-13 Tentative Budget

showing what has been included and what was included in the ending balances and why. He pointed out the minimum fund balance and talked about another one of the changes in the State budget that came out last Friday regarding how the state will pay the Community Colleges. The state is reducing all of its payments for California Community Colleges from July thru December and if the tax initiative passes, the state will have the cash flow to back-fill the community colleges. The state is increasing the colleges' deferrals (what they owe us) as much as \$8M in those 6 months and those deferrals will be paid in July 2013. So our deferrals by July 2013 with the tax initiative passing could be \$20M. That was the projection last week. The state is going pay us in December as if the tax initiative has not passed but it also has added the deferrals to the colleges because of its additional cash flow problem. Mr. Sullivan reported that between 40% and 60% of the California Community Colleges will have to borrow additional funds between now and December because of this cash flow problem being pushed onto the districts. There were further questions, discussion and clarifications on the deferrals, workload reduction and tax initiative.

The question of equipment rankings came up in relation to the tentative budget and to the availability of the funds for equipment. After a short discussion regarding the fact that since the College's cash flow will be needed if the tax initiative does not pass, we will need to wait until after the November election to fund equipment. Dr. Friedlander recommended that this be discussed at the next CPC Meeting this summer in order to look at what items need to be funded immediately and if the tax measure passes we would be ready to fund other items.

#### 4.4 Implications of State Budget for the College

#### 4.5 Scenarios for achieving funded FTES cap (Att. 8)

#### 4.6 Review of proposal from the Administration on the rate of converting non-credit, non-enhanced classes to fee-based offerings and restoring some of the 25 credit sections as needed in Fall 2012 (Att. 9)

Dr. Friedlander stated that he would like a discussion first of the recommendation to discontinue offering enhanced non-credit classes at the Ventura County Jail (90 FTES) and to have CPC vote on whether or not it supports this proposal.

The discussion covered the morality of discontinuing these classes, the question of whether the Ventura jail will offer the same classes, the reason the college chose to offer these classes in the first place, the idea of waiting until we get more information, and the question of how much will keeping the 90 FTES really hurt the college. Academic Senate President Nevins stated that this program was offered in order to "chase" FTES when we needed them and there are many other programs that were created for that purpose which also need to be looked at. Dr. Nevins stated that he did not think that the college should look at the jail program classes in isolation. Dr. Friedlander stated that if the tax measure fails, the college will be 600 FTES over cap, meaning 600 FTES the state will not reimburse the college for generating.

**M/S/C (Nevins/Monda) to approve that CPC recommends that the college not discontinue the enhanced non-credit classes to the Ventura County Jail and that the**

**College look at all the FTES chasing programs in order to make the proposed cuts in the fall. There was one abstention and the rest were in favor.**

Dr. Friedlander asked for a discussion, then a motion regarding whether or not CPC recommends that the college's budget be based on the tax measure not passing. There was further discussion regarding what the influence of that would be on the rate of conversion of non-enhanced classes and ultimately what will happen with our FTES cap if the tax initiative passes or does not pass.

Dr. Friedlander also wanted a discussion, then motion regarding what rate of conversion CPC recommends for Continuing Education. These recommendations will be brought to the Special Board Meeting being held on Wednesday, June 20.

The members weighed in on their concerns and thoughts then voted:

**M/S/C (Spaventa/Nevins) to approve that CPC recommends that the college base its budget planning on the assumption that the tax initiative will not pass. All were in favor.**

The discussion about the motion regarding the conversion rate for Continuing Education classes from state support to the fee based Center for Life Long Learning, the CPC members asked to hear from the Continuing Ed members in the room first.

The CE instructors and administrators voiced that they think a slower conversion would be more palatable to the community who will then get used to the idea of a fee-based Center for Life Long Learning. Dr. Friedlander pointed out that this conversion is a huge change from a sixty-plus year tradition of state support to an entirely new structure consisting fee based courses. There was further discussion re: weighing the risks if the tax measure does not pass, the college will have to pay the expenses for offering more classes than the state will fund) and if it passes, the college will receive money from the state to pay for these classes.

In response to concern about no management structure for the Center for Life Long Learning and to the question of what are we building a bridge to, there was a discussion regarding the process for planning for the new Center for Life Long Learning. Ellen Stoddard, a representative from the Continuing Education Task Force, said the Task Force Report- which includes a start-up phase, timelines, budgets and a plan for a director- is now completed and will go to the Task Force Steering Committee for discussion, then it will be sent to Dr. Friedlander by the end of this week. Dr. Friedlander and President Gaskin will analyze the proposal and bring it back to the CE Task Force Steering Committee and Pillar 3 Work Group to be vetted prior to going to CPC and the Board for discussion and approval.

**M/S/C (O'Connor/Nevins) to approve that CPC recommend that the college convert 40% of the non-enhanced non-credit classes to fee-based in the fall quarter, convert 20% in winter quarter and the final 40% in the spring to make it a total of 0 state support by spring. All were in favor.**

Dr. Friedlander said that now the administration will calculate more precisely what the cost to the college if the tax initiative passes or does not pass and have it ready for the Special Board Meeting on Wednesday.

There was discussion regarding the categorical backfill and Acting VP Spaventa gave an update on this. She reported on her meeting with Dean Partee regarding the cuts that can and cannot be made this first year and the second year cuts are doable yet will be painful, so the assumption for the budget is reduce \$150,00 the first year and reduce \$400,000 the second year.

4.7 Date(s) for summer CPC meeting(s).

The next summer CPC meeting will take place Tuesday, July 17, 2pm – 4 p.m. Since the question of equipment rankings came up, members need to look at what items need to be funded immediately even if the tax initiative does not pass. If the tax measure passes we want to be ready to fund other items that are needed.

**5.0 Adjournment**

5.1 Dr. Friedlander asked for a motion to adjourn the meeting.

**M/S/C (Nevins/Monda) to adjourn the meeting. All in favor.**

**6.0 Next Meeting: Special Summer CPC Meeting will be Tuesday, July 17, 2012 from 2:00 p.m. to 4:00 p.m. in A218C.**